



STATE OF TENNESSEE
Benefits Administration

REQUEST FOR PROPOSALS # 31786-00132
AMENDMENT #Four
Statewide Third Party Administrator Services

DATE: March 16, 2016

RFP # 31786-00132 IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE (all dates are state business days)
1. RFP Issued		February 10, 2016
2. Disability Accommodation Request Deadline	2:00 p.m.	February 16, 2016
3. Pre-response Conference	2 p.m.	February 18, 2016
4. Notice of Intent to Respond Deadline	2:00 p.m.	February 22, 2016
5. Written "Questions & Comments" Deadline	2:00 p.m.	February 26, 2016
6. State Response to Written "Questions & Comments"		March 7, 2016
7. 2 nd Written "Questions & Comments" Deadline	2:00 p.m.	March 10, 2016
8. Deadline to Submit Network and Claims Information to Aon Hewitt	5:00 p.m.	March 14, 2016
9. State Response to 2 nd round of Written "Questions & Comments"		March 16, 2016
10. Response Deadline	2:00 p.m.	March 23, 2016
11. State Completion of Technical Response Evaluations		March 30, 2016
12. State Opening & Scoring of Cost Proposals	2:00 p.m.	March 31, 2016
13. State Notice of Intent to Award Released and RFP Files Opened for Public Inspection	2:00 p.m.	1 Day after Insurance Committee Award of Contract
14. End of Open File Period		7 CALENDAR DAYS LATER

15.State sends contract to Contractor for signature		8 BUSINESS DAYS LATER
16.Contractor Signature Deadline	2:00 p.m.	1 – 5 BUSINESS DAYS LATER

2. State responses to questions and comments in the table below amend and clarify this RFP.

Any restatement of RFP text in the Question/Comment column shall NOT be construed as a change in the actual wording of the RFP document.

QUESTION / COMMENT		STATE RESPONSE
1	Can you provide the updated Appendix 7.2 in Excel format?	Yes.
2	<p>Cost Proposal and Scoring Guide – Table A and B</p> <p>Please consider removing the statement below from the Cost Proposal and Scoring Guide – Table A and B of the RFP as well as the Pro Forma(below the fee grid) thus allowing the fees for this contract to be based solely on the membership that enrolls in the Statewide PPO for this 4 year contract term:</p> <p>*"Total enrollment levels" reflects all members (i.e., employees, retirees and dependents) covered across the State by the Contractor.</p> <p>The approach, as currently written, advantages existing vendors with significant membership presenting little to no risk to proposing very low administrative fees in all of the 5 lower bands other than "100,000 and above" and guaranteeing the maximum score with the potential for eliminating a level playing field to compete for this RFP.</p>	See Amendment Sections #3, 4, 5, and 6.
3	Did you release a spreadsheet for the file to be used for geoaccess reports?	<p>There is not a spreadsheet provided by the State for the GeoAccess reports. Please see Appendix 7.7 for instructions and Appendix 7.8. If you need Appendix 7.2 provided in an excel format, it will be posted on the CPO website.</p> <p>If you have additional questions regarding this information, please contact the RFP Coordinator.</p>
4	Does the State have an enrollment projection for the Statewide network?	The State has not had formal actuarial estimates performed for this network. However, we expect enrollment to be low due to higher employee premium cost. This network will be offered to employees during annual enrollment in addition to the current regional networks.

3. Add language in RFP Attachment 6.3 Table A and add the following (any sentence or paragraph containing revised or new text is highlighted):

Total enrollment levels” reflects all members (i.e., employees, retirees and dependents) covered across the State by the Contractor **under this contract within the Statewide network.

4. Add language in RFP Attachment 6.3 Table B and add the following (any sentence or paragraph containing revised or new text is highlighted):

Total enrollment levels” reflects all members (i.e., employees, retirees and dependents) covered across the State by the Contractor **under this contract within the Statewide network.

5. Add language in Pro Forma Contract Section C.3.b.(1) and add the following (any sentence or paragraph containing revised or new text is highlighted):

Total enrollment levels” reflects all members (i.e., employees, retirees and dependents) covered across the State by the Contractor **under this contract within the Statewide network.

6. Add language in Pro Forma Contract Section C.3.b.(1) and add the following (any sentence or paragraph containing revised or new text is highlighted):

c. The Contractor shall be compensated based upon the following payment rates for optional TeleMedicine/TeleHealth services implemented at the direction of the State:

(1) Total Enrollment Level Based Fee.

TOTAL ENROLLMENT * LEVELS (all members, not just employees)	FEE PER EMPLOYEE PER MONTH (PEPM) BY CONTRACT PERIOD			
	January 1 – December 31, 2017	January 1 – December 31, 2018	January 1 – December 31, 2019	January 1 – December 31, 2020
Below 10,000	\$0.00	\$0.00	\$0.00	\$0.00
10,000 – 29,999	\$0.00	\$0.00	\$0.00	\$0.00
30,000 – 49,000	\$0.00	\$0.00	\$0.00	\$0.00
50,000 – 74,999	\$0.00	\$0.00	\$0.00	\$0.00
75,000 – 99,999	\$0.00	\$0.00	\$0.00	\$0.00
100,000 and above	\$0.00	\$0.00	\$0.00	\$0.00
<p>* “Total enrollment levels” reflects all members (i.e., all employees, retirees, and dependents) covered across the State by the Contractor under this contract within the Statewide network. January enrollment will be used to determine the enrollment-based fee level annually, and the fee level set in January of each year shall remain constant for the remainder of the calendar year. The product of the PEPM and the number of employees (or heads of contract), not total enrollment levels, will generate the Contractor’s total payment.</p>				

7. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.