



STATE OF TENNESSEE
OFFICE OF THE SECRETARY OF STATE, TENNESSEE STATE LIBRARY AND
ARCHIVES

**REQUEST FOR PROPOSALS # 30504-02416
AMENDMENT # 1
FOR GOODS OR INTEGRATED LIBRARY SYSTEM**

DATE: February 24, 2016

RFP # 30504-02416 IS AMENDED AS FOLLOWS:

- 1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted**

EVENT	TIME (central time zone)	DATE	UPDATE/CONFIRM
1. RFP Issued		February 3, 2016	CONFIRM
2. Disability Accommodation Request Deadline	2:00 p.m.	February 8, 2016	CONFIRM
3. Pre-response Conference	9:00 a.m.	February 9, 2016	CONFIRM
4. Notice of Intent to Respond Deadline	2:00 p.m.	February 10, 2016	CONFIRM
5. Written "Questions & Comments" Deadline	2:00 p.m.	February 16, 2016	CONFIRM
6. State Response to Written "Questions & Comments"		February 24, 2016	CONFIRM
7. Response Deadline	2:00 p.m.	March 2, 2016	CONFIRM
8. State Schedules Respondent Oral Presentations		March 3, 2016	CONFIRM
9. Respondent Oral Presentations	8 a.m. – 4:30 p.m.	March 14 – March 18, 2016	CONFIRM
10. State Completion of Technical Response Evaluations		March 23, 2016	CONFIRM
11. State Opening & Scoring of Cost Proposals	2:00 p.m.	March 24, 2016	CONFIRM
12. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection	2:00 p.m.	March 29, 2016	CONFIRM

13. End of Open File Period		April 5, 2016	CONFIRM
14. State sends contract to Contractor for signature		April 6, 2016	CONFIRM
15. Contractor Signature Deadline	2:00 p.m.	April 13, 2016	CONFIRM

2. State responses to questions and comments in the table below amend and clarify this RFP.

Any restatement of RFP text in the Question/Comment column shall NOT be construed as a change in the actual wording of the RFP document.

	QUESTION / COMMENT	STATE RESPONSE
1	Item 3.1.2. on page 6 asks for "an exact duplicate of the RFP Attachment 6.3., Cost Proposal & Scoring. Is it possible for a separate / fillable .pdf version of the Cost Proposal section to be issued to accommodate the change in page orientation and to ensure the use of the desired format?"	We will not be able to provide a separate Cost Proposal as a fillable PDF. As stated in Section 3.1.2. of the RFP, "A Cost Proposal <u>must</u> be recorded on an exact duplicate of the RFP Attachment 6.3., Cost Proposal & Scoring Guide.
2	On page 19, Item A.5. requests an official document or letter from "an accredited credit bureau". Please explain what accreditation is required, or what would be an acceptable organization to provide the accreditation.	Examples of acceptable organizations to provide the official document of letter would be Experian, Equifax, and Dun and Bradstreet.
3	Please expand on Item C.30. on page 30 including: <ul style="list-style-type: none"> • What is the bandwidth capability of the main library? • Does the library have branches or sub-regional libraries who will work with the staff interface? If not, what is meant by "member libraries"? • How many users would be expected to share a less than T1 connection? 	The bandwidth capability of the Library and Archives is 1 Gbps at the switch The Library for the Blind and Physically Handicapped does not have branches or sub-regional libraries. "Member libraries" in this instance would only refer to the Library for the Blind and Physically Handicapped. As we are utilizing fiber optics, we have no users that would be share less than a T1 speed connection.
4	Item C.111. on page 33 asks for an "an overview of how the system will interface with the State's existing statewide ILL system". To answer this requirement, it would be helpful to have an overview of the types of systems integration communications the current ILL has, i.e. Webservices, API's, or other means to communicate.	The Statewide ILL System is provided by Auto-Graphics, Inc., and is an API system. It communicates by IP address and the IP address of the system would need to be input into the Proposer's system to eliminate being blocked by any firewall technology.
5	Item C.114. on page 33 requires a description of "external linking for records with MARC21 fields". Does this refer to anything beyond utilizing URLs embedded in MARC data, such as the download links provided in the 856 tags of NLS' MARC records?	This does not refer to anything beyond utilizing URLs embedded in MARC data. This only refers to the download links in the 856 tag in the MARC record.
6	On page 34, Item C.126. asks for a description of "link resolving capabilities". Please provide more context for this requirement.	If cataloged material includes a link to the actual content itself, link resolving capabilities would enable the user to directly access that content

QUESTION / COMMENT	STATE RESPONSE
<p>7 Regarding Section D on pages 39-41, Please see the following questions:</p> <ul style="list-style-type: none"> • How much time will be allowed for setup and testing of software on the library's test workstation? • Can the library provide sample mailing cards in advance? • Do the tasks listed need to be performed in the exact order listed? For example, Item D.4.3. asks for a demonstration of five copies checked out to one patron. Libraries for the Blind and Physically Handicapped usually have at least two major workflows for doing so including: a daily run of mail cards and working with a patron who walks into the library. Does the library wish to have one demonstrated over the other, or will we be allowed the flexibility to demonstrate more than one workflow? 	<p>without an intermediary interface.</p> <p>One hour will be provided for setup and testing on the library's test workstation.</p> <p>Mailing cards will be provided at the time of setup the day of each oral presentation. To be able to prepare, the following are the specifications of the mail cards:</p> <ul style="list-style-type: none"> • 5 inches wide by 3 inches tall • Additional ½ inch of track feed on the left and right sides. • Are connected in a continuous feed widthwise <p>The checkout process in D.43. is intended to be the experience for a walk-in patron or a "desk checkout," not a checkout that is performs as part of a mail card run.</p>

3. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.