



Written Waiver Policy

There are two overarching goals of our waiver review process:

1. To ensure all students have access to materials that prepare them with the skills outlined in the standards
 2. To promote district innovation and customization to reflect local priorities and needs
- The method and approach of the waivers review process will vary for each subject specific to the unique conditions for that subject's timeline and approach.
 - In general, we will strive to review all waiver submissions against the same criteria used to review the original bids for the subject.
 - We will enlist the original reviewers to conduct the review against the same rubrics.
 - Their reviews will determine waiver approval.
 - Notification of waiver status will be made within 30 days.
 - For subjects with no books on the official list, waivers requests will be reviewed against the original criteria so districts can be aware of any issues but the waiver request will be granted.
 - Waivers for books that have already been reviewed and rejected by the commission will be declined citing the areas for improvement.
 - The waiver decision can be appealed once. The district will need to submit an appeal request with additional documentation outlining how the district intends to address the areas of challenge cited in the waiver rejection. The waiver request will be considered again and a final decision will be made.
 - Districts are welcome to submit waiver applications with locally created or open source materials and they will be reviewed using the same criteria as the original rubrics for that subject.