



Greetings Textbook Coordinators,

I am writing to share with you some important updates and useful information. Please feel free to share the following with the appropriate individuals in your district.

- **Math Contracts:** Several questions have been asked regarding the status of the current math contracts which were scheduled to offer instructional materials during the contract period spanning June 1, 2011 through June 30, 2017. These contracts will not expire until the scheduled June 30, 2017 date. Contracts for the current math adoption will go into effect June 1, 2015 and will not expire until June 30, 2021. This will allow districts to continue to receive consumable workbooks which they may have purchased in advance for the duration of the contract.

- **Adoption Reports:** As a reminder, adoption reports for mathematics are due April 15, 2015. The following forms should be completed: ED-2153, ED-5099, ED-2154, and ED-5196 (only if requesting a waiver). For details concerning these forms, please feel free to reference the Local Education Agency Textbook Forms Overview located [here](#).

-**Waivers:** If your district is planning to request any waivers for the mathematics adoption, please note that according to the guidelines outlined in ED-5196 a "sample of the student edition of the textbook and any required supplemental materials (be) sent to the Commissioner of Education and/or designee." Due to the fact multiple Local Education Agencies may be requesting a waiver for use of the same textbook, publishers have agreed to submit one sample for districts. With this in mind, please confirm with publishers that they will be submitting all materials on your behalf. Materials should be submitted to the Official Textbook Depository at the MTSU Library.

James E. Walker Library  
Attn: Ms. Kim Ralston, Curriculum Collection  
1301 East Main  
Murfreesboro, TN 37132

To access waiver information, please click [here](#) to access the guidelines for requesting a waiver.

- **Survey:** We are continuously seeking to monitor and improve our efforts working with school districts. With this in mind, we are asking that textbook coordinators complete a brief survey. The survey can be found [here](#) and should not take more than five minutes of your time. Thank you in advance for your time.

- **Textbook Commission Meeting:** The first meeting of the Textbook and Instructional Materials Quality Commission will take place March 23, 2015. Please feel free to click [here](#) to access the Meeting Workshop Agenda and the Meeting Agenda. The location for the meeting will be Room 16, legislative Plaza, Nashville, TN. In addition, you may view the meeting via livestream. Information regarding the livestream availability will be made available [here](#).

We appreciate your work and efforts to assist your district in the textbook adoption process. Please feel free to contact me if you have any questions or concerns.

Respectfully,

**Monty Wilson**

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