

**Meeting Minutes**  
**Tennessee State Textbook and Instructional Materials Quality Commission**  
**April 20, 2015**

The State Textbook and Instructional Materials Quality Commission met for its regular meeting in Room 31, Legislative Plaza, Nashville, Tennessee, at 1:30 p.m. on April 20, 2015. The Chairman and the Secretary of the Commission were both present. Rebecca Wright with the Tennessee Department of Education served as the Secretary of the Commission in a non-voting capacity.

**I. Welcome and Introductions**

a. Call to Order

**Chairman Hammond** called the meeting to order, welcomed members of the audience, and made opening remarks. Members of the Commission introduced themselves.

b. Roll Call

Present	Absent
	Mr. Jason Vance
Ms. Susan Bunch	
Ms. Lauren Nash	
Mr. Kyle Mallory	
Ms. Kelsey Cruze	
Dr. Jason Robinson	
Dr. Bill Campbell	
Ms. Cynthia Bryant	
Dr. Vicki Kirk, Commissioner of Education's designee	
Dr. Craig Hammond, Chairman	
<b>Total Present: 9</b>	<b>Total Absent: 1</b>

## II. Consent Items (Voice Vote)

- A. **Adoption of Agenda**
- B. **Approval of Oct. 6, 2014 Meeting Minutes**

**ACTION:** Chairman Hammond moved adoption of the consent agenda. The motion passed unanimously by voice vote.

## III. Presentations

- A. Acknowledgement of Section A Bids  
Monty Wilson, Tennessee Department of Education
- B. Acknowledgement of State Advisory Panelists  
Monty Wilson, Tennessee Department of Education

## IV. Action Items (Roll Call Vote)

- A. **Recommendation of Textbook and Instructional Materials Substitutions – First and Final Read**

**Mr. Monty Wilson**, Tennessee Department of Education, presented this item for first and final reading.

**ACTION: Mr. Kyle Mallory** moved to recommend the Textbook and Instructional Materials Substitutions to the State Board of Education for approval. A roll call vote was taken as follows. The motion passed unanimously.

Member	Yes	No	Present Not Voting
Ms. Susan Bunch	X		
Ms. Lauren Nash	X		
Mr. Kyle Mallory	X		
Ms. Kelsey Cruze	X		
Dr. Jason Robinson	X		
Dr. Bill Campbell	X		
Ms. Cynthia Bryant	X		
Dr. Vicki Kirk, Commissioner of Education's designee	X		
Dr. Craig Hammond, Chairman	X		

**B. Approve the Textbook Contract – First and Final Read**

**Ms. Elizabeth Taylor**, Tennessee Department of Education, presented this item for first and final reading.

**ACTION: Dr. Bill Campbell** moved approval of the Textbook Contract. A roll call vote was taken as follows. The motion passed unanimously.

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Present Not Voting</b>
Ms. Susan Bunch	X		
Ms. Lauren Nash	X		
Mr. Kyle Mallory	X		
Ms. Kelsey Cruze	X		
Dr. Jason Robinson	X		
Dr. Bill Campbell	X		
Ms. Cynthia Bryant	X		
Dr. Vicki Kirk, Commissioner of Education’s designee	X		
Dr. Craig Hammond, Chairman	X		

**C. Approve the Textbook Publisher Assurances – First and Final Read**

**Ms. Elizabeth Taylor**, Tennessee Department of Education, presented this item for first and final reading.

**ACTION: Mr. Kyle Mallory** moved approval of the Textbook Publisher Assurances. A roll call vote was taken as follows. The motion passed unanimously.

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Present Not Voting</b>
Ms. Susan Bunch	X		
Ms. Lauren Nash	X		
Mr. Kyle Mallory	X		
Ms. Kelsey Cruze	X		
Dr. Jason Robinson	X		
Dr. Bill Campbell	X		
Ms. Cynthia Bryant	X		
Dr. Vicki Kirk, Commissioner of Education’s designee	X		

Dr. Craig Hammond, Chairman	X		
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**D. Approve the Revised 2014-16 Section A Adoption Schedule – First and Final Read**

**Mr. Monty Wilson**, Tennessee Department of Education, presented this item for first and final reading.

**ACTION: Mr. Kyle Mallory** moved approval of the Revised 2014-16 Section A Adoption Schedule. A roll call vote was taken as follows. The motion passed unanimously.

Member	Yes	No	Present Not Voting
Ms. Susan Bunch	X		
Ms. Lauren Nash	X		
Mr. Kyle Mallory	X		
Ms. Kelsey Cruze	X		
Dr. Jason Robinson	X		
Dr. Bill Campbell	X		
Ms. Cynthia Bryant	X		
Dr. Vicki Kirk, Commissioner of Education's designee	X		
Dr. Craig Hammond, Chairman	X		

**E. Approve the Section A Textbook and Instructional Materials Screening Instruments – First and Final Read**

**Mr. Thomas Gibney**, Tennessee Department of Education, presented this item for first and final reading.

**ACTION: Dr. Bill Campbell** moved approval of the Section A Textbook and Instructional Materials Screening Instruments. A roll call vote was taken as follows. The motion passed unanimously.

Member	Yes	No	Present Not Voting
Ms. Susan Bunch	X		
Ms. Lauren Nash	X		
Mr. Kyle Mallory	X		
Ms. Kelsey Cruze	X		
Dr. Jason Robinson	X		

Dr. Bill Campbell	X		
Ms. Cynthia Bryant	X		
Dr. Vicki Kirk, Commissioner of Education's designee	X		
Dr. Craig Hammond, Chairman	X		

**F. Election of Chair – First and Final Read**

**Ms. Rebecca Wright**, Tennessee Department of Education, presented this item for first and final reading.

**ACTION: Dr. Bill Campbell** moved to elect Dr. Craig Hammond as Chair of the Commission. A roll call vote was taken as follows. The motion passed with eight ayes.

Member	Yes	No	Present Not Voting
Ms. Susan Bunch	X		
Ms. Lauren Nash	X		
Mr. Kyle Mallory		X	
Ms. Kelsey Cruze	X		
Dr. Jason Robinson	X		
Dr. Bill Campbell	X		
Ms. Cynthia Bryant	X		
Dr. Vicki Kirk, Commissioner of Education's designee	X		
Dr. Craig Hammond, Chairman	X		

**V. Announcements & Notices**

A. 2015 Textbook Schedule and Meeting Dates

Monty Wilson, Tennessee Department of Education

**Other Business from the Commission**

**Chairman Hammond** then thanked the Commission members for their thoughtful deliberations and announced that the Commission will meet next on Sep. 17, 2015.

**Mr. Kyle Mallory** requested that the Tennessee Department of Education provide him access to the local education agency adoption reports for 7<sup>th</sup> grade social studies textbooks and instructional

materials. Rebecca Wright, on behalf of the department, said the department would provide Mr. Mallory access to that information.

## **Adjournment**

**Chairman Hammond** adjourned the meeting at **2:15 p.m. CDT.**

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

DRAFT