

**Director of Schools Record of Names and Qualifications of Members  
of Local Textbook Selecting Committees**

**Use the <Tab> Key to Move from Point to Point in the Form**

**This Form Remains in the Office of the Local Director of Schools for the 6 years of the Adoption**

For the School Year \_\_\_\_\_

Adoption for Schools of \_\_\_\_\_  
County,  City,  or Special School District,

I, \_\_\_\_\_, hereby certify that the following school personnel have  
*Superintendent's Signature*

been named by me and approved by the local board of education as a textbook selecting committee for the adoption of textbooks in the following subject(s):

\_\_\_\_\_

Name	Endorse. Code	Certificate Number	Years Experience (Public School)	School	E-Mail Address:

**For qualifications and parameters for appointments to local textbook adoption committees, see TCA-49-6-2207 (c) (1-4); (d)(1-2);(e); (f)**

(c) (1) Boards shall make their adoption upon recommendations of committees. These committees shall be set up by subject matter fields and composed of teachers, or supervisors and teachers, with the number of members of each committee to be determined by the board based upon the relative size of the local school system.

(2) These committees shall be composed of teachers and supervisors who are now teaching or supervising the respective subject and shall be by grade or groups of grades arranged so that a committee may consider an entire series of books if it should so desire; provided, that in all cases, the teachers appointed on the committees herein provided for shall hold assignments utilizing electronic textbooks furnished by the board.

(3) The members of the committee authorized in this section shall serve for one (1) fiscal year.

(4) In recommending textbooks for use in economics or business-oriented courses or programs, the local committee should include, at least as a supplemental textbook, one (1) textbook written, illustrated and exemplified in such a manner as to facilitate comprehension by all students, including those of disadvantaged socioeconomic circumstances and of culturally different backgrounds

(d) (1) All members appointed on such committees shall subscribe to the oath as set out in § 49-6-2201(f). (See page 2)

(2) The oath shall be administered by the county executive or by some authorized official empowered to administer an oath

(e) The director of schools in the school district, adopting textbooks under the provisions of this part, shall serve as ex officio member of all committees, and shall record a list of all books adopted and immediately at the completion of the adoption forward a copy of such recorded adoption to the commissioner of education.

(f) As provided in 49-6-2202(d), a local board may furnish electronic textbooks to pupils attending the public schools, provided the electronic textbooks are furnished free of charge. A board that chooses to furnish electronic textbooks to pupils attending school in the district shall provide reasonable access to the electronic textbooks and other necessary computer equipment to pupils in the district who are required to complete homework assignments and to teachers providing homework assignments utilizing electronic textbooks furnished by the board.

# OATH

[49-6-2201\(f\)](#)

(f) Before beginning the discharge of their duties, it shall be the duty of each member of the commission to take and subscribe to the following oath:

"I do hereby declare that I am not now directly or indirectly financially interested in, or employed by, any textbook publisher or agency, and that I will not become directly or indirectly financially interested in any of the proposed contracts, nor in any book, nor in any publishing concern handling or offering any books or other publications to the commission, of which I am a member, for listing and adoption, and I do hereby promise that I will act honestly, faithfully and conscientiously, and in all respects will discharge my duty as a member of this commission to the best of my skill and ability."

All committee members have taken the above Oath.

\_\_\_\_\_  
**Signed**

\_\_\_\_\_  
**Date**

Subscribed and sworn to before me, in my presence, this \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_, a Notary Public in and for the state of Tennessee.

\_\_\_\_\_  
**Notary Public**