

**IDEA WRITTEN ADMINISTRATIVE COMPLAINT  
NUMBER 11-006**

**Name of the school system:**

Memphis City Schools

**Description of the violation:**

- Memphis City Schools failed to provide homebound services from October 22, 2010 until January 3, 2011.
- Memphis City Schools failed to provide gifted services from October 22, 2010 until January 3, 2011.
- Memphis City Schools failed to schedule an IEP Meeting for Homebound Services in a timely manner.
- Memphis City Schools failed provide a prior written notice for denial of gifted services in 2010-2011.

**Description of the law or regulation determined to have been violated:**

C.F.R. §300.101 Free appropriate public education (FAPE)

C.F.R. § 300.323 When IEPs must be in effect

Tennessee Rules and Regulations Chapter 0520-01-09-.14 Review and Revision of IEP

C.F.R. § 300.503 Prior notice by the public agency; content of notice

**Corrective measures ordered by the Office of General Counsel:**

Memphis City Schools must schedule training regarding the laws and regulations, as mandated by the IDEA, to the appropriate staff of Havenview Middle School within thirty (30) days of receipt of this notice; and,

Memphis City Schools must schedule an IEP Meeting within ten (10) school days of receipt of the notice of findings to address and offer compensatory services for any homebound services or gifted services missed during 2010-2011.

**Final determination of the Office of General Counsel:**

The Office of General Counsel will monitor for compliance with the Corrective Action Plan.