



Tennessee Department of Education Individualized Education Account (IEA) Program

Appeal Form

The IEA rules allow account holders to appeal decisions made by the Tennessee Department of Education (the department). It is recommended that account holders fill out this Appeal Form and upload from the account holder's IEA Portal in order to receive a decision at the soonest possible date. Appeals must include a completed copy of this form.

Directions: Please complete the following form, and submit your completed form through your IEA Portal.

Student Name	
Student ID Number	
Account Holder Name	
Date	

Type of Appeal: Please mark the box to the right of the best description for the type of appeal you are making in this form.

Application Denial	Required Textbook Affidavit Denial	Tutoring Services Facility Agreement Denial	
Expense Report Denial	Postsecondary Textbook Affidavit Denial	Field Trip Pre-approval Denial	
Removal from IEA program	Computer Hardware Pre-Approval Denial	Tutoring Services Agreement Denial	
Curriculum Add Request	Computer Hardware Physician Approval Denial	Norm-referenced Test Add Request Denial	



Other	
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Date of Denial	
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What decision are you appealing?

In the space below, please provide a detailed description of the reasons why you are appealing the denial or removal. Please include specific details to substantiate your claims.

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Supporting Documentation

If applicable, upload supporting documents to substantiate your claims.



Signature Page

I certify the information provided in this form, including any supporting documentation, is truthful and accurate. I further understand that if any false statements or documentation is provided, the department may prohibit the student and/or account holder from enrolling in the IEA program and/ or being an account holder in the future, the student's account being frozen, the student being removed from the IEA program, closure of the student's IEA account, and/or forfeiture of all funds remaining in the account. I further understand that if any false statements or documentation is provided, the department may prohibit the student and/or parent/guardian from enrolling in the IEA program and/ or being an IEA account holder in future.

Account Holder Signature

Date

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