FINAL WAGE COMPLIANCE: LABOR STANDARDS ENFORCEMENT REPORT

I. CONTRACT INFORMATION

1. Project Name:	2. Contract Number:
3. Prime Contractor Name and Address:	4. Prime Contract Amount:
	5. Wage Decision Number:

II. LABOR STANDARDS VIOLATIONS (Project in total – prime and subcontractors)

	Yes	No
1. Were any labor standards violations found?	☐	☐
2. Were any violations willful?	☐	☐
3. Were CWHHSA* liquidated damages computed?	☐	☐
4. Are administrative sanctions recommended?	☐	☐

5. Total amount of underpayment found: _____

6. Wage underpayments were discover though: (check all that apply)

☐ Routine payroll review ☐ On-site interview

☐ On-site interview ☐ Other: _____

Attach a schedule showing the names of each affected employee, the contractor involved, and the amount of restitution paid to each employee. If restitution is due and unpaid, explain why payment has not been made.

* Contract Work Hours and Safety Standards Act

When to submit a more detailed enforcement report:

A detailed enforcement report is required if the agency recorded a "Yes" response to 2, 3 or 4 in Part II above or if underpayment by a single contractor totals $1,000 or more.

The report must explain why the investigation (if any) began, provide the facts involved regarding the violation(s), all actions taken to obtain compliance by the contractor, the bases of conclusions reached, and computations of wages due (with explanations as necessary). Copies of relevant documents such as the weekly payroll reviews, on-site interviews, employee statements, preconstruction conference minutes, correspondence and related material must be submitted with any detailed enforcement report.

The undersigned authorized representative of the contracting agency certifies that weekly payrolls and other required documentation have been obtained and reviewed and that the information provided in the Labor Standards Enforcement Report for the above-identified project is correct.

_____ _____

(Signature of Mayor) *(Date)*