



STATE OF TENNESSEE  
DEPARTMENT OF COMMERCE AND INSURANCE  
500 JAMES ROBERTSON PARKWAY  
PRIVATE PROBATION SERVICES COUNCIL  
NASHVILLE, TENNESSEE 37243-0572  
615-741-1741 FAX 615-253-1179

**MEETING TO BE HELD AT**  
**710 JAMES ROBERTSON PARKWAY**  
**ANDREW JOHNSON BUILDING**  
**2<sup>nd</sup> FLOOR CONFERENCE ROOM**

**MEETING AGENDA**  
**September 2, 2011**

- 10:00 Call To Order – Chris Craft, Chairman**
- Roll Call – Donna Hancock, Executive Director
- 10:05 Agenda – Review / Adopt**
- Minutes from June 3, 2011 Adopt (Tab 1)
- 10:10 Legal Report – Benton McDonough, Staff Attorney**
- 10:15 Administrative Report – Donna Hancock**
- Budget Report (Tab 2)
  - Complaint Comparison Report (Tab 3)
  - 2011 Meeting Schedule (Tab 4)
  - Attorney General Opinion No. 09-33 (Tab 5)
  - Probation Officer Resume Review – Tammy Hardy (Tab 6)
  - Out of State Companies - Discussion(Tab 7)
- 10:30 Election of Officers**
- 10:45 Unfinished Business**
- 11:00 Adjourn**

Notice: Commission / Board meetings will be conducted by permitting participation of the Commission / Board members by electronic means of communication, if necessary. Any member participation by electronic means shall be audible to the public at the location specified above. Some meetings may be cancelled 30 days prior to the actual meeting. Before planning to attend a meeting, please be certain the meeting is being held as originally scheduled. Unless otherwise noted, all times listed are U.S. Central time.