



TENNESSEE COMMISSION ON FIREFIGHTING PERSONNEL STANDARDS AND EDUCATION



CERTIFICATION FLOW CHART

Level 1	Level 2	Level 3	Level 4	Level 5	Level 6	Level 7	Level 8	Level 9
			Wildland FFI	Wildland FFII				
			FAO					
			*AADO					
			*PDO					
	*Inspector I	Technician**		Airport FF	*Instructor II	*FDISO		
*HMA**	*HMO**	*FFI	*FFII	* Instructor I 3Yrs**	*FOI	*FOII	*FOIII	*FOIV

Summary of the requirements and prerequisites for each level is found on the following pages.

					Approved Course Required			
*Investigator					Approved Course Required 7/1/16			
Fire Safety Compliance I	Fire Safety Compliance II							
*Fire Life Safety Ed I	*Fire Life Safety Ed II							

Technician** is Pending Approval

Progression in certification testing is defined as: The 30-day waiting period is only in effect for those dependent levels of certification that require a prerequisite level of certification prior to testing at the desired level. Example: A test applicant must wait 30 days between Fire Instructor I and Fire Officer I because Fire Instructor I is a prerequisite for Fire Officer I. However, the applicant could test on the same day at different test events for both Airport Firefighter and Fire Officer I if the applicant meets the prerequisite requirements for each level. This is allowed because neither level is dependent on the other. Policy 16-2

Retest are allowed in 15 days per 0360-04-01-.05

<https://acadis-portal.tn.gov/AcadisViewer/login.aspx>

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CERTIFICATION TEST SUMMARY

The Commission has implemented 23 levels of Certification. Below please find a summary of the requirements and prerequisites for each level. It is important to note that this is a summary and you should be familiar with all of the Commission's Rules and Polices. This would be a useful tool to use as a checklist to ensure all requirements are completed for each application you submit.

If any applicant has a disability under the Americans with Disabilities Act and would like to request an accommodation, the Request for Accommodation form must be completed.

<http://www.tn.gov/assets/entities/commerce/attachments/FireFFCAccommodationRequest.pdf>



Hazardous Materials Awareness



- The written Test for Hazardous Materials Awareness shall consist of a 50 question test based upon NFPA 472.
- The Hazardous Materials Awareness test may be taken in conjunction with the Hazardous Materials Operations test are taken separately.
- Reading List V.9

NFPA 472, Standard for Professional Competence of Responders to Hazardous Materials Incidents, 2013 Edition
IFSTA, Hazardous Materials for First Respondents, 4th Edition
Jones and Bartlett Learning, Hazardous Materials Awareness and Operations, 1st Edition
DOT, Emergency Response Guidebook, 2012 Edition
Jones and Bartlett, Fundamentals of Fire Fighter Skills, 3rd Edition



Hazardous Materials Operations



- Applicant must complete a hands-on practical as prescribed by the Commission.
- The Hazardous Materials Operations test may be taken in conjunction with the Hazardous Materials Awareness test are taken separately. If the tests are taken together, the Hazardous Materials Operations test will be graded only if the applicant passes the Awareness level; if not, the Operations test will be destroyed.
- The practicals for Hazardous Materials Operations, Fire Fighter I, and Fire Fighter II may be taken on the same day or taken separately.
- Reading List V.9

NFPA 472, Standard for Professional Competence of Responders to Hazardous Materials Incidents, 2013 Edition
IFSTA, Hazardous Materials for First Respondents, 4th Edition
Jones and Bartlett Learning, Hazardous Materials Awareness and Operations, 1st Edition
DOT, Emergency Response Guidebook, 2012 Edition
Jones and Bartlett, Fundamentals of Fire Fighter Skills, 3rd Edition



Fire Fighter I



- Applicant must complete a hands-on practical as prescribed by the Commission before taking the written test.
- Applicant must complete a Live Fire Verification Sheet as prescribed by the Commission and attached to Acadis within 2 week deadline of the Written Exam. (Live burn within 3 years)
- The written test for Fire Fighter I shall consist of a 100 question test based upon NFPA 1001.
- A candidate must be certified at the Hazardous Materials Awareness and Hazardous Materials Operations levels before being allowed to challenge the Fire Fighter I test.
- The practical for Hazardous Materials Operations, Fire Fighter I, and Fire Fighter II may be taken on the same day or taken separately.
- Applicants must have completed a Commission approved domestic violence course of at least 2 hours within the previous three (3) years.

Applicants must attach copies in Acadis of NIMS IS-700, NIMS ICS-100, and a current CPR card within the 2 week deadline of the written test. Applicant must have completed 16 hours of initial training, basic training, and live burn either through TFACA or completed Commission approved equivalent training.

- Reading List V9.0

NFPA 1001, Standard for Fire Fighter Professional Qualifications, 2013 Edition
 IFSTA, Essentials of Fire Fighting and Fire Department Operations, 6th Edition, 1st Printing
 Jones and Bartlett, Fundamentals of Fire Fighter Skills, 3rd Edition, 1st Printing



Fire Fighter II



- Applicant must complete a hands-on practical as prescribed by the Commission.
- Applicant must complete a Live Fire Verification Sheet as prescribed by the Commission and attached to Acadis within 2 week deadline of the Written Exam. (Live burn within 3 years)
- The written test for Fire Fighter II shall consist of a 100 question test based upon NFPA 1001.
- The practical for Hazardous Materials Operations, Fire Fighter I, and Fire Fighter II may be taken on the same day or taken separately.
- Applicants must have completed a Commission approved domestic violence course of at least 2 hours within the previous three (3) years.
- Applicants must attach copies in Acadis of NIMS IS-700, NIMS ICS-100, and a current CPR card within the 2 week deadline of the written test.

- Reading List V.9

NFPA 1001, Professional Qualifications for Firefighter, 2013 Edition
 IFSTA, Essentials of Fire Fighting and Fire Department Operations, 6th Edition, 1st Printing
 Jones and Bartlett, Fundamentals of Fire Fighter Skills, 3rd Edition, 1st Printing



Fire Department Instructor I



- Certification as a Fire Fighter II is the required prerequisite. Applicant must wait 30 days after completion of Fire Fighter II prior to being eligible to challenge the written test for Fire Department Instructor I.
- A candidate must be in the fire service for three (3) years before being eligible to challenge this level of certification.
- Applicant must complete the “Fire Department Instructor I Practical Skills Checklist” and attach it to Acadis by the 2 week deadline for the written test.
- The written test for Fire Department Instructor I shall consist of a 100 question test based upon NFPA 1041.
- After 7/1/2016 Applicant must complete an approved course per policy 15-2
- Reading List V9.0.1

NFPA 1041, Standard for Fire Service Instructor Professional Qualifications, 2012 Edition

IFSTA, Fire and Emergency Services Instructor, 8th Edition, 1st Printing

Jones and Bartlett, Fire Service Instructor, Principles and Practice, 2nd Edition 1st Printing



Fire Department Instructor II



- Certification as a Fire Department Instructor I is the required prerequisite. Applicant must wait (30) days after completion of the Fire Department Instructor I written test prior to being eligible to challenge the written test for Fire Department Instructor II.
- Applicant must complete the practical subject issued by the Coordinators. The practical can be done before or after the test.
- The written test for Fire Department Instructor II shall consist of a 100 question test based upon NFPA 1041.
- After 7/1/2016 Applicant must complete an approved course per policy 15-2
- Reading List V9.0.1
- NFPA 1041, Standard for Fire Service Instructor Professional Qualifications, 2012 Edition
- IFSTA, Fire and Emergency Services Instructor, 8th Edition, 1st Printing
- Jones and Bartlett, Fire Service Instructor, Principles and Practice, 2nd Edition 1st Printing



Fire Officer I



- Applicant must complete a Fire Officer I course, that is approved through the Commission per policy 15-1.
- Certification as a Fire Department Instructor I is the required prerequisite. Applicant must wait 30 days after completion of the Fire Department Instructor I written test prior to being eligible to challenge the written test for Fire Officer I.

- Applicant must complete a practical test. This can be done before or after the written test.
- The written test for Fire Officer I shall consist of a 100 question test based upon NFPA 1021.
- Applicants must show proof of completion of NIMS IS-700, NIMS ICS-100 and NIMS ICS 200 which is to be attached to Acadis by the 2 week deadline for the Written Test.
- Reading List V9.5

NFPA 1021, Standard for Fire Officer Professional Qualifications, 2014 Ed.
 IFSTA, Fire and Emergency Services Company Officer, 5th Edition, 1st Printing
 Jones and Bartlett, Fire Officer, Principles and Practices, 3rd Edition
 IFSTA, Fire Inspection and Code Enforcement, 7th Edition



Fire Officer II



- Applicant must complete a Fire Officer II course that is approved through the Commission per policy 15-1.
- Certification as a Fire Officer I is the required prerequisite. Applicant must wait 30 days after completion of the Fire Officer I written test prior to being eligible to challenge the written test for Fire Officer II.
- Applicant must complete a workbook based upon the skills requirements of NFPA 1021. The written test for Fire Officer II shall consist of a 100 question test NFPA 1021.
- Applicants must show proof of completion of NIMS IS-700, NIMS ICS-100 and NIMS ICS 200 which is to be attached to the Application for Written Test.
- Reading List V9.5

NFPA 1021, Standard for Fire Officer Professional Qualifications, 2014 Ed.
 IFSTA, Fire and Emergency Services Company Officer, 5th Edition, 1st Printing
 Jones and Bartlett, Fire Officer, Principles and Practices, 3rd Edition



Fire Officer III



- Applicant must complete a Fire Officer III course that is approved through the Commission per policy 15-1.
- Certification as a Fire Officer II is the required prerequisite. Applicant must wait 30 days after completion of the Fire Officer II written test prior to being eligible to challenge the written test for Fire Officer III.
- Applicant must complete a workbook based upon the skills requirements of NFPA 1021. The written test for Fire Officer III shall consist of a 100 question test NFPA 1021.
- Applicants must show proof of completion of NIMS IS-700, NIMS ICS-300, NIMS ICS-100 and NIMS ICS 200 which is to be attached to Acadis within the 2 week deadline for the Written Test.
- Reading List V9.0

NFPA 1021, Standard for Fire Officer Professional Qualifications, 2014 Ed.
 IFSTA, Chief Officer, 3rd Edition
 Jones and Bartlett, Chief Officer, Principles and Practice, 1st Edition
 Jones and Bartlett, National Incident Management System, 2nd Edition



Fire Officer IV



- Applicant must complete a Fire Officer IV course that is approved through the Commission.
- Certification as a Fire Officer III is the required prerequisite. Applicant must wait 30 days after completion of the Fire Officer III written test prior to being eligible to challenge the written test for Fire Officer IV.
- Applicant must complete a workbook based upon the skills requirements of NFPA 1021. The written test for Fire Officer IV shall consist of a 100 question test NFPA 1021.
- Applicants must show proof of completion of NIMS IS-700, NIMS ICS-300, NIMS ICS-400, NIMS ICS-100 and NIMS ICS 200 which is to be attached to Acadis within the 2 week deadline for the Written Test.
- Reading List V9.0

NFPA 1021, Standard for Fire Officer Professional Qualifications, 2014 Ed.
IFSTA, Chief Officer, 3rd Edition

Jones and Bartlett, Chief Officer, Principles and Practice, 1st Edition

Jones and Bartlett, National Incident Management System, 2nd Edition



Incident Safety Officer



Pending

- Certification as a Fire Officer I is the required prerequisite. Applicant must wait 30 days after completion of the Fire Officer I written test prior to being eligible to challenge the written test for Safety Officer.
- Applicant must complete a practical test.
- The Applicant must complete a Commission approved Incident Safety Officer Course.
- The written test for Safety Officer shall consist of a 100 question test based upon NFPA 1521.
- Reading List VJ&B

NFPA 1521, Standard for Fire Department Safety Officer Professional Qualifications 2015 Ed.

Jones & Bartlett Fire Department Incident Safety Officer 3rd Edition

Pumper Driver/Operator

- Certification as a Fire Fighter I is the required prerequisite.
- Applicant must wait 30 days after completion of the Fire Fighter I written test, or any other level of certification, prior to being eligible to challenge the written test for Pumper Driver/Operator.
- Applicant must complete a practical test issued by the Commission. In-House Practical which is to be attached to Acadis within the 2 week deadline for the Written Test.
- The written test for Pumper Driver/Operator shall consist of a 100 question test based upon NFPA 1002.
- Reading List V8.0

NFPA 1002, Fire Apparatus Drive/Operator Professional Qualifications, 2009 Edition
IFSTA Pumping Apparatus Driver/Operator Handbook, 2nd Edition, 1st Printing

Aerial Apparatus Driver/Operator

- Certification as a Fire Fighter I is the required prerequisite.
- Applicant must wait 30 days after completion of the Fire Fighter I written test, or any other level of certification, prior to being eligible to challenge the written test for Aerial Apparatus Driver/Operator.
- Applicant must complete a practical test issued by the Commission. In-House Practical which is to be attached to Acadis within the 2 week deadline for the Written Test.
- The written test for Aerial Apparatus Driver/Operator shall consist of a 100 question test based upon NFPA 1002.
- Reading List V8.0

NFPA 1002, Fire Apparatus Drive/Operator Professional Qualifications, 2009 Edition
IFSTA Pumping Apparatus Driver/Operator Handbook, 2nd Edition, 1st Printing
IFSTA, Aerial Apparatus Driver/Operator Handbook, 1st Edition, 1st Printing

Fire Apparatus Operator

- This is a combine test of Aerial Apparatus Driver/Operator and Pumper Driver Operator. An applicant may choose whether to take this combined test or the individual tests. Certification as a Fire Fighter I is the required prerequisite.
- Applicant must wait 30 days after completion of the Fire Fighter I written test, or any other level of certification, prior to being eligible to challenge the written test Fire Apparatus Operator.
- Applicant must complete a practical test issued by the Commission. In-House Practical which is to be attached to Acadis within the 2 week deadline for the Written Test.
- The written test for Fire Apparatus Operator shall consist of a 150 question test based upon NFPA 1002.
- Reading List V8.0

NFPA 1002, Fire Apparatus Drive/Operator Professional Qualifications, 2009 Edition
IFSTA Pumping Apparatus Driver/Operator Handbook, 2nd Edition, 1st Printing
IFSTA, Aerial Apparatus Driver/Operator Handbook, 1st Edition, 1st Printing



Airport Firefighter

- Certification as a Fire Fighter II is the required prerequisite.
- Applicant must wait 30 days after completion of the Fire Fighter II written test, or any other level of certification, prior to being eligible to challenge the written test for Airport Firefighter.
- Applicant must complete a practical test issued by the Commission.
- The written test for Airport Firefighter shall consist of a 100 question test based upon NFPA 1003.
- Applicants must attach copies of NIMS IS-700 and NIMS ICS-100 to Acadis within the 2 week deadline for the written test.
- A current copy of the applicant's CPR Card must be attached to Acadis within the 2 week

deadline for the Written Test.

- Applicant must have completed an Airport Firefighter live burn.
- Reading List V8.0

NFPA 1003, Airport Fire Fighter Professional Qualifications, 2010 Edition
IFSTA, Aircraft Rescue and Fire Fighting, 5th Edition, 1st Printing
IFSTA Essentials of Fire Fighting and Fire Dept. Operations, 5th Edition, 1st Printing
Federal Aviation Regulations, Part 139
IFSTA, Principles of Vehicle Extrication, 2nd Edition, 1st Printing
NFPA 402, and Fire Fighting Operations, 2008 Edition
NFPA 1500, 2010 Edition
Jones and Bartlett, First Responder, 4th Edition, 1st Printing
FAA Advisory Circular 150/5210
FAA Advisory Circular 150/5200

Wildland Firefighter I

- Certification as a Fire Fighter I is the required prerequisite.
- Applicant must wait 30 days after completion of the Fire Fighter I written test, or any other level of certification, prior to being eligible to challenge the written test for Wildland Firefighter I.
- Applicant must complete a practical test issued by the Commission OR complete the Tennessee Division of Forestry “Task Book for the Position of Firefighter Type 2”. The practical will need to be attached in Acadis within 2 week deadline of the written test.
- The written test for Wildland Firefighter I shall consist of a 100 question test based upon NFPA 1051.
- Reading List V7.0 for Wildland Firefighter I & II *

IFSTA WILDLAND FIRE FIGHTING FOR STRUCTURAL FIREFIGHTERS, 4th Edition
NFPA 1051 WILDLAND FIRE FIGHTER PROFESSIONAL QUALIFICATIONS 2002 Edition

Wildland Firefighter II

- Certification as a Wildland Firefighter I is the required prerequisite.
- Applicant must wait 30 days after completion of the Fire Fighter I written test, or any other level of certification, or any other level of certification, prior to being eligible to challenge the written test for Wildland Firefighter II.
- Applicant must complete a practical test issued by the Commission OR complete the Tennessee Division of Forestry “Task Book for the Position of Advanced Firefighter/Squad Boss” The practical will need to be attached in Acadis within 2 week deadline of the written test.
- The written test for Wildland Firefighter II shall consist of a 100 question test based upon NFPA 1051.
- Reading List See Wildland Firefighter I *

Fire Safety Compliance Officer I

- Certification as a Fire Fighter I is the required prerequisite.
- Applicant must wait 30 days after completion of the Fire Fighter I written test, or any other level of certification, prior to being eligible to challenge the written test for Fire Safety Compliance Officer I.
- Applicant must complete a practical test by participating in 8 inspections, two inspections of each of the four types of occupancy, with a Certified Inspector. In-House Practical which is to be attached to Acadis within the 2 week deadline for the Written Test.
- The written test for Fire Safety Compliance Officer I shall consist of a 100 question test based upon NFPA 1031.

NOTE: THIS LEVEL OF CERTIFICATION IS NOT TO BE CONSTRUED TO MEET THE REQUIREMENTS OF T.C.A. 68-120-113, THE STATE'S BUILDING AND FIRE CERTIFICATION AND TRAINING LAW.

Reading List VIFSTA for Fire & Life Safety Compliance Officer I & II *

IFSTA Fire Inspection And Code Enforcement, 7th Edition
NFPA 1031 Fire Inspector & Plans Examiner Professional Qualifications

Fire Safety Compliance Officer II

- Certification as a Fire Safety Compliance Officer I is the required prerequisite.
- Applicant must wait 30 days after completion of the Fire Fighter I written test, or any other level of certification, prior to being eligible to challenge the written test for Fire Safety Compliance Officer II.
- Applicant must complete a practical by conducting 8 inspections, two inspections of each of the four types of occupancy, and having them evaluated by a Certified Inspector. In-House Practical which is to be attached to Acadis within the 2 week deadline for the Written Test.
- The written test for Fire Safety Compliance Officer II shall consist of a 100 question test based upon NFPA 1031.
- **NOTE: THIS LEVEL OF CERTIFICATION IS NOT TO BE CONSTRUED TO MEET THE REQUIREMENTS OF T.C.A. 68-120-113, THE STATE'S BUILDING AND FIRE CERTIFICATION AND TRAINING LAW.**

Read List See Fire & Life Safety Compliance Officer I*



Fire and Life Safety Educator I



- This is a stand-alone level of certification.
- Applicant must complete a practical test in workbook and it must be attached in Acadis for review and grading.
- The written test for Fire and Life Safety Educator I shall consist of a 100 question test based upon NFPA 1035.
- Reading List V8.5

NFPA 1035, Professional Qualifications for Public Fire and Life Safety Educator, 2010

Edition

IFSTA, Fire and Life Safety Educator, 3rd Edition, 1st Printing

IFSTA, Fire and Emergency Services Instructor, 8th Edition, 1st Printing



Fire and Life Safety Educator II



- Certification as a Fire and Life Safety Educator I is the required prerequisite.
- Applicant must wait 30 days after completion of Fire and Life Safety Education I, or any other level of certification, prior to challenge the written test for Fire and Life Safety Educator II.
- Applicant must complete a practical workbook and it must be attached in Acadis for review and grading.
- The written test for Fire and Life Safety Educator II shall consist of a 100 question test based upon NFPA 1035.

- Reading List V8.5

NFPA 1035, Professional Qualifications for Public Fire and Life Safety Educator, 2010 Edition

IFSTA, Fire and Life Safety Educator, 3rd Edition, 1st Printing

IFSTA, Fire and Emergency Services Instructor, 8th Edition, 1st Printing

IFSTA Fire Department Company Officer, 4th Edition, 1st Printing



Fire Investigator



- This is a stand-alone level of certification.
- Applicant must complete a Commission approved Fire Investigator course.
- Applicant must complete a practical.
- The written test for Fire Investigator shall consist of a 100 question test based upon NFPA 1033.

- Reading List V9.0

NFPA 1033, Standard for Fire Service Investigator Professional Qualifications, 2014 Edition

NFPA 921, Guide for Fire and Explosion Investigations, 2011 Edition

IFSTA, Fire Investigator, 2nd Edition, 1st Printing

Brady, Prentice Hall, Kirk's Fire Investigation, 7th Edition

Jones and Bartlett, Brannigan's Building Construction for the Fire Service, 4th Edition, 1st Printing

Jones and Bartlett, Fire Investigator, Principles and Practices, 3rd Edition



Fire Inspector I



- Certification as Hazardous Materials Awareness is the required prerequisite.
- Applicant must complete a Commission approved Fire Inspector course.
- Applicant must complete a practical.
- The written test for Fire Inspector shall consist of a 100 question test based upon NFPA 1031.

- Reading List V8.5

NFPA 1031, Standard for Fire Inspector Professional Qualifications, 2009 Edition
IFSTA, Fire Inspection and Code Enforcement,, 7th Edition, 1st Printing
Jones and Bartlett, Fire Inspector, Principles and Practices, 1st Edition, 1st Printing