



500 James Robertson Parkway  
Nashville, TN 37243  
Tel: 615-741-2241  
<http://www.tn.gov/commerce/>

FOR OFFICE USE ONLY
LICENSE TYPE <u>2702</u>
TRANSACTION TYPE <u>Owner Change</u>
FILE NUMBER _____
ENTITY NUMBER _____
APPLICATION NUMBER _____
AMOUNT PAID _____

### AUTOMOBILE AUCTION APPLICATION

Only applicants with complete applications are eligible for consideration. You may attach additional pages as necessary. Please type or print clearly in ink. Checks should be made payable to the Department of Commerce & Insurance.

Send the completed application to:

Attn: MOTOR VEHICLE COMMISSION  
**The Department of Commerce & Insurance**  
**500 James Robertson Parkway**  
**Nashville, TN 37243**

**Section One:** Applicant Identification and eligibility verification

Name of Applicant: \_\_\_\_\_  
Last First Middle

Are you currently licensed? Yes/No \_\_\_\_\_ If Yes, License Number \_\_\_\_\_

Social Security Number OR Federal EIN \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_

City State Zip Code

Contact Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_



STATE OF TENNESSEE  
DEPARTMENT OF COMMERCE AND INSURANCE  
MOTOR VEHICLE COMMISSION  
500 JAMES ROBERTSON PARKWAY  
NASHVILLE, TENNESSEE 37243-1153

## APPLICATION FOR AUTOMOBILE AUCTION LICENSE

Pursuant to the Laws of the State of Tennessee and in accordance with the provisions of Section 4, Chapter 79, Public Acts of 1955, as amended. Application is hereby made for a license to conduct business in the State of Tennessee as indicated.

STATE SALES TAX NO.: \_\_\_\_\_

PRIVILEGE LICENSE NO.: \_\_\_\_\_

1. FIRM NAME

\_\_\_\_\_

Correct name under which business will be conducted

2. BUSINESS ADDRESS

\_\_\_\_\_

3. DATE BUSINESS ESTABLISHED

\_\_\_\_\_

Month

\_\_\_\_\_

Year

4. BUSINESS PHONE \_\_\_\_\_ FAX # \_\_\_\_\_

5. NAME AND ADDRESSES OF ALL BRANCHES, SUBSIDIARIES, AFFILIATES OR ASSOCIATES SERVING DEALERS OF MOTOR VEHICLES IN ANY PART OF TENNESSEE.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. NAMES OF ALL EXECUTIVE OR SALES PERSONNEL REPRESENTING THE APPLICANT WHO CONTACT OR SUPERVISE DEALERS AT AUTOMOBILE AUCTION SALES IN TENNESSEE.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. DESCRIPTION OF QUARTERS IN WHICH BUSINESS WILL BE CONDUCTED:

\_\_\_\_\_

TYPE OF BUILDING \_\_\_\_\_ SIZE OF BUILDING \_\_\_\_\_ SIZE OF CAR LOT \_\_\_\_\_

8. IS BUSINESS OWNED BY:  INDIVIDUAL  PARTNERSHIP  CORPORATION

(a) IF INDIVIDUAL, GIVE NAME AND ADDRESS OF OWNER:

\_\_\_\_\_  
\_\_\_\_\_

(b) IF A PARTNERSHIP, GIVE NAME AND ADDRESS OF EACH PARTNER AND DESIGNATED MANAGING PARTNER OR PARTNERS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(C) IF A CORPORATION:

(1) IN WHAT STATE INCORPORATED:

\_\_\_\_\_

(2) IF OTHER THAN TENNESSEE, ARE YOU AUTHORIZED TO DO BUSINESS IN THIS STATE? \_\_\_\_\_ OR \_\_\_\_\_  
YES NO

(3) LIST NAMES, ADDRESS AND TITLES OF OFFICERS, DIRECTORS, AND MANAGER:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. I HEREBY CERTIFY THAT THE STATEMENTS IN, OR ATTACHED TO THIS APPLICATION ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF; THAT THE MEMEBERS OF THIS ORGANIZATION ARE FAMILIAR WITH THE PROVISIONS OF THE LAW UNDER WHICH THIS APPLICATION IS MADE; AND THAT I, AS PROPRIETOR, PARTNER, OR PROPER OFFICER OF THE CORPORATION, HAVE AUTHORITY TO MAKE THE STATEMENTS CONTAINED HEREIN.

DATE: \_\_\_\_\_

SIGNED: \_\_\_\_\_  
PERSONAL SIGNATURE OF APPLICANT OR AUTHORIZED OFFICIAL OF FIRM

E-MAIL ADDRESS: \_\_\_\_\_

TITLE: \_\_\_\_\_

10. STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

SUBSCRIBED AND SWORN TO (OR AFFIRMED) BEFORE ME THIS \_\_\_\_\_, DAY OF \_\_\_\_\_ 20\_\_\_\_\_

(SEAL) MY COMMISSION EXPIRES \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

**IMPORTANT:** ALL PERSONS MAKING APPLICATION FOR A MOTOR VEHICLE AUCTION LICENSE FOR THE **FIRST TIME** MUST FURNISH A CERTIFIED CURRENT FINANCIAL STATEMENT.

MAIL APPLICATION AND FEE TO THE: TENNESSEE MOTOR VEHICLE COMMISSION  
500 JAMES ROBERTSON PKWY.  
NASHVILLE, TN 37243-1153

**FEE---- AUTOMOBILE AUCTION \$800.00**



**STATE OF TENNESSEE  
DEPARTMENT OF COMMERCE AND INSURANCE  
REGULATORY BOARDS DIVISION  
TENNESSEE MOTOR VEHICLE COMMISSION  
500 JAMES ROBERTSON PARKWAY  
DAVY CROCKETT TOWER  
NASHVILLE, TENNESSEE 37243**

**Eligibility Verification for Entitlements Act Attestation Instructions**

**INSTRUCTIONS:** If you are a natural person applying for a license, registration, certification or other benefit you must:

1. Attest, under penalty of perjury, to your status as either a United States citizen, a qualified alien as defined in Tennessee's Eligibility Verification for Entitlements Act, or a foreign national not physically present in the United States, by selecting your status in Part A below signing on the line labeled "Applicant's Signature," printing your name on the line labeled "Printed Name" and putting the current date on the line labeled "Date."

**AND**

**Do one (1) of the following:**

2. If you are claiming United States citizenship, present one (1) of the forms of identification provided for in Part B below. **If you provided your Social Security Number as part of your application for licensure, registration, certificate or other benefit, no additional documentation is required; however, please be aware that efforts may be made to verify any such number.**
3. If you are claiming qualified alien status, you **MUST** present two (2) forms of documentation (front and back) of identity and immigration status, as determined by the United States Department of Homeland Security to be acceptable for verification through the SAVE program, as provided in Part C below. **(Failure to provide two forms of documentation as described will result in a delay to determining eligibility for licensure.)**
4. If you are claiming qualified alien status but you are unable to present two (2) forms of documentation provided for in Part C of this form, then you shall present at least one (1) such document that shall then be verified through the SAVE program.  
or
5. If you are claiming you are foreign national not physically present in the United States, contact the program issuing the license, registration, certification or other benefit for which you are applying to provide such documentation as may be required to verify such status.

**Eligibility Verification for Entitlements Act Attestation**

**TENNESSEE MOTOR VEHICLE COMMISSION**

**Part A. Eligibility Verification for Entitlements Act Attestation**

**I hereby attest under penalty of perjury that I am (select one):**

\_\_\_\_\_ A United States citizen;

\_\_\_\_\_ A qualified alien as defined in Tenn. Code Ann. § 4-58-102;<sup>1</sup>  
**Driver’s license and Social Security card are not acceptable documentation under part C below.**

\_\_\_\_\_ A foreign national not physically present in the United States. Further, I understand that should I ever become physically present in the United States while I hold this license, registration, certification or other benefit I agree to immediately contact the issuing agency and provide documentation to confirm my status as a qualified alien.

\_\_\_\_\_ Applicant’s Signature

\_\_\_\_\_ Name of Dealership/License Number

\_\_\_\_\_ Printed Name

\_\_\_\_\_ Date

\_\_\_\_\_ Officer or Agent Signature

**Submitting false information or omitting pertinent or material information in connection with this application or any violation of the Eligibility Verification for Entitlements Act may result in the revocation of any license, registration, certification or other benefit issued to the applicant. A person who willfully makes a false, fictitious or fraudulent statement or representation of United States citizenship may be prosecuted under 18 U.S.C. § 911 and/or the False Claims Act, T.C.A. §§ 4-18-101, *et seq.***

<sup>1</sup> Qualified alien means “A qualified alien as defined by 8 U.S.C. § 1641(b)” or “An alien or nonimmigrant eligible to receive state or local public benefits under 8 U.S.C. § 1621(a).” Pursuant to those statutes, this includes, but is not necessarily limited to:

- An alien who is lawfully admitted for permanent residence under the Immigration and Nationality Act [8 U.S.C. § 1101 et seq.];
- An alien who is granted asylum under section 208 of the Immigration and Nationality Act [8 U.S.C. § 1158];
- A refugee who is admitted to the United States under section 207 of the Immigration and Nationality Act [8 U.S.C.A. § 1157];
- An alien who is paroled into the United States under section 212(d)(5) of the Immigration and Nationality Act [8 U.S.C. § 1182(d)(5)] for a period of at least 1 year;
- An alien whose deportation is being withheld under section 243(h) of the Immigration and Nationality Act [8 U.S.C. § 1253] (as in effect immediately before the effective date of section 307 of division C of Public Law 104-208) or section 241(b)(3) of the Immigration and Nationality Act [8 U.S.C. § 1231(b)(3)] (as amended by section 305(a) of division C of Public Law 104-208);
- An alien who is granted conditional entry pursuant to section 203(a)(7) of the Immigration and Nationality Act [8 U.S.C. § 1153(a)(7)] as in effect prior to April 1, 1980;
- An alien who is a Cuban and Haitian entrant (as defined in section 501(e) of the Refugee Education Assistance Act of 1980);
- A nonimmigrant under the Immigration and Nationality Act [8 U.S.C. §§ 1101, *et seq.*];
- An alien who is paroled into the United States under section 212(d)(5) of the Immigration and Nationality Act [8 U.S.C. § 1182 (d)(5)] for less than one year.

**Eligibility Verification for Entitlements Act Additional Required Documentation**

**Part B. If you are claiming United States citizenship, you must present one (1) of the following:**

- A valid Tennessee driver license or photo identification license issued by the Department of Safety;
- A valid driver license or photo identification license from another state where the issuance requirements are at least as strict as those in Tennessee, as determined by the Department of Safety;
- An official birth certificate issued by a state, jurisdiction or territory of the United States, including Puerto Rico, United States Virgin Islands, Northern Mariana Islands, American Samoa, Swains Island, or Guam; provided that Puerto Rican birth certificates issued before July 1, 2010, shall **not** be recognized;
- A United States government-issued certified birth certificate;
- A valid, unexpired United States passport;
- A United States certificate of birth abroad (DS-1350 or FS-545);
- A report of birth abroad of a citizen of the United States (FS-240);
- A certificate of citizenship (N560 or N561);
- A certificate of naturalization (N550, N570 or N578);
- A United States citizen identification card (I-197, I-179);
- Any successor document of those listed at Tenn. Code Ann. §§ 4-58-103(c)(4)-(9); or
- **A social security number that may be verified with the Social Security Administration in accordance with federal law (if you provided your social security number as part of your application for licensure, no additional documentation is required; however, please be aware that efforts may be made to verify any such number).**

**Part C. If you are claiming qualified alien status, you must present two (2) forms of documentation of identity and immigration status, as determined by the United States Department of Homeland Security to be acceptable for verification through the SAVE program. Such forms of identification may include:**

- I-327 (Reentry Permit);
- I-551 (Permanent Resident Card);
- I-571 (Refugee Travel Document);
- I-766 (Employment Authorization Card);
- Certificate of Citizenship;
- Naturalization Certificate;
- Machine Readable Immigrant Visa (with Temporary I-551 Language);
- Temporary I-551 Stamp (on passport or I-94);
- Unexpired Foreign Passport;
- WT/WB Admission Stamp in Unexpired Foreign Passport
- I-20 (Certificate of Eligibility for Nonimmigrant (F-1) Student Status);
- DS-2019 (Certificate of Eligibility for Exchange Visitor (J-1) Status);
- Any other document determined by the U.S. Department of Homeland Security to be acceptable through the Systematic Alien Verification for Entitlements (SAVE) program created pursuant to the federal Immigration Reform and Control Act of 1986.

**Part D. If you are claiming qualified alien status, but you are unable to present two (2) forms of documentation as described in Part C, then you shall present at least one (1) such document as described in Part C, which shall then be verified through the SAVE program.**

**Part E. If you are claiming that you are a foreign national not physically present in the United States, please contact the program issuing the license, registration, certification or other benefit for which you are applying to provide such documentation as may be required to verify such status.**