

STOP Program 2008-2009 Master Calendar

August 2008

Coordinator Workshop 1: August 19, Middle Tennessee State University
STOP Manual distributed

September 2008

Coordinator Workshop 2: September 11, MTSU
UT Assessment distributes surveys
Surveys administered

October 2008

Coordinator Workshop 3: October 1, MTSU
Surveys completed and collected and delivered to UT Assessment
Regional and site coordinators have monthly face-to-face meeting
Regional and site coordinators have bi-weekly face-face-meeting on site
All STOP coordinators and staff have monthly conference call
Activities addressing Core Components 1 and 2 underway
STOP portfolio updated
County Action Plan developed
Press/media release
Activity evaluation

November 2008

Regional and site coordinators have monthly face-to-face meeting
Regional and site coordinators have bi-weekly face-face-meeting on site
All STOP coordinators and staff have monthly conference call
Activities addressing Core Components 1 and 2 underway
STOP portfolio updated
Press/media release
Activity evaluation

December 2008

Regional and site coordinators have monthly face-to-face meeting
Regional and site coordinators have bi-weekly face-face-meeting on site
All STOP coordinators and staff have monthly conference call
Activities addressing Core Components 1 and 2 underway
STOP portfolio updated
Press/media release

Activity evaluation

January 2009

Mid-year County STOP Report due to THEC
Mid-year (July 1 – December 31, 2008) budget reconciliation due to THEC
Regional and site coordinators have monthly face-to-face meeting
Regional and site coordinators have bi-weekly face-face-meeting on site
All STOP coordinators and staff have monthly conference call
Activities addressing Core Components 1-5 underway
STOP portfolio updated
Press/media release
Activity Evaluation

February 2009

Regional and site coordinators have monthly face-to-face meeting
Regional and site coordinators have bi-weekly face-face-meeting on site
All STOP coordinators and staff have monthly conference call
Activities addressing Core Components 1-5 underway
STOP portfolio updated
Press/media release
Activity evaluation

March 2009

Regional and site coordinators have monthly face-to-face meeting
Regional and site coordinators have bi-weekly face-face-meeting on site
All STOP coordinators and staff have monthly conference call
Activities addressing Core Components 1-5 underway
STOP portfolio updated
Press/media release
STOP Summit at MTSU
Activity evaluation

April 2009

Surveys administered
Regional and site coordinators have monthly face-to-face meeting
Regional and site coordinators have bi-weekly face-face-meeting on site
All STOP coordinators and staff have monthly conference call
Activities addressing Core Components 1-5 underway
STOP portfolio updated
Press/media release
Activity evaluation

May 2009

Surveys administered and provided to UT Assessment
Regional and site coordinators have monthly face-to-face meeting
Regional and site coordinators have bi-weekly face-face-meeting on site
All STOP coordinators and staff have monthly conference call
Activities addressing Core Components 1-5 underway
STOP portfolio updated
Press/media release
Activity Evaluation

June 2009

Regional and site coordinators have monthly face-to-face meeting
Regional and site coordinators have bi-weekly face-face-meeting on site
All STOP coordinators and staff have monthly conference call
Activities addressing Core Components 1-5 underway
STOP portfolio updated
Press/media release
Activity Evaluation
Final STOP Report due

July 2009

Final 2008-09 budget reconciliation due to THEC