



**STATE OF TENNESSEE
DEPARTMENT OF HUMAN SERVICES**

CITIZENS PLAZA BUILDING
400 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-1403

TELEPHONE: 615-313-4700 FAX: 615-741-4165
TTY: 1-800-270-1349
www.state.tn.us/humanserv/

PHIL BREDESEN
GOVERNOR

VIRGINIA T. LODGE
COMMISSIONER

July 16, 2010

Dear Child Care Provider,

The Department of Human Services is working on creating an emergency preparedness plan for child care providers across the state. We need to know how Child Care Licensing, child care partners, public health and local emergency management agencies can help providers make sure they are prepared for natural and weather-related disasters, a pandemic emergency or any local or regional emergency event that might occur. In order to develop a good plan, we are asking you to help us by taking part in a **survey** during the coming week, July 18-25, 2010. A team of Applied Public Health Specialists will contact you by telephone or will make a visit to your facility to conduct an interview. The interview should only take a few moments of your time.

Child care emergency planning affects the health, safety and well-being of our children, and also stands to have a significant impact on your business. Having a solid plan in place to deal with emergencies can help you avoid closing your doors in the event of an emergency and can also ensure continuity of care for children and their families.

Your participation in this survey is not required by licensing rules. We greatly appreciate your time and support because we need your help in shaping our state model for emergency planning in child care. John Garnett, of Child Care Business Services, is coordinating this effort on behalf of the Department. He is in collaboration with state and federal agencies as well as local supports, including Licensing and CCR&R. Should you have any questions, please do not hesitate to contact John Garnett at 888.413.2232 or e-mail John.Garnett@tn.gov.

Sincerely,

A handwritten signature in cursive script that reads "Lois Barrett Luke".

Lois Barrett Luke

Director of Child and Adult Care Licensing