



PHIL BREDESEN
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
DIVISION OF SPECIAL EDUCATION
7th FLOOR, ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0380

TIMOTHY K. WEBB, Ed.D.
COMMISSIONER

**LEA COMPREHENSIVE APPLICATION FOR
SPECIAL EDUCATION SERVICES**

Tennessee Code Annotated §49-10-302
Public Law 94-142, as amended
Public Law 105-17, as amended
Public Law 108-446

TO BE COMPLETED BY LOCAL SCHOOL SYSTEM

| | | | |
|--|--|--|--------------|
| Compliance Assurance and Statistical Information | | July 1, 2010 – September 30, 2011 | |
| School System: | UNION CITY SCHOOL SYSTEM | | |
| Director of Schools: | GARY HOUSTON | | |
| | Signature | Date | |
| E-Mail Address: | houstong@ucboe.net | | |
| Name of Program Contact Person: | Deborah Palmer | | |
| E-Mail Address: | palmerd@ucbpe.net | | |
| Address: | 1100 S. Miles Avenue | Telephone No.: | 731-885-1632 |
| | Union City, TN 38261 | | |

TO BE COMPLETED BY THE STATE DEPARTMENT OF EDUCATION

| | | | | |
|--|---------------|--|---|----------|
| Amount of IDEA, Part B Funds Approved: | \$ 294,425.98 | Permissive Use of Funds Requested for: | | |
| Amount of Preschool Grant Funds Approved: | \$ 23,947.96 | A | B | C |
| _____ Signature (Authorized State Department of Education Official) | | _____ Date | | |

Must be submitted to your Management Consultant no later than June 1, 2010.

**TCA 49-10-302
Section 612 (a) (11)**

COMPLIANCE ASSURANCES FOR USE OF IDEA FUNDS

The applicant hereby certifies to the Commissioner of Education that the representation made in this application properly reflects the projected pupils, personnel, and expenditures to be incurred in the operation of the special education program for pupils with disabilities conducted within the school system, that the expenditures for services and goods will be made exclusively for the benefit of pupils which meet the eligibility criteria established by the Department of Education, and that personnel assignments and other documentation of expenses will be readily available for audit. All records necessary to ensure the correctness of the information provided by the agency will be kept five years beyond the final reporting date and access to such records will be provided to the State Department of Education.

The Local Education Agency (LEA) hereby assures the State Education Agency (SEA) that the LEA meets each of the following conditions:

1. Special Education and Related Services will be provided in compliance with the established Tennessee Rules, Regulations & Minimum Standards.
2. The LEA, in providing for the education of children with disabilities within its jurisdiction, has in effect policies, procedures, and programs that are consistent with the State policies and procedures established under §612.
 - a. A free appropriate public education (FAPE) is available to all children with disabilities, as defined under §602(3) and who have a current individual education program (IEP), residing in the State between the ages of 3 through 21, inclusive, including children with disabilities who have been suspended or expelled from school. 612(a) (1)
 - b. The LEA has established a goal of providing full educational opportunity to all children with disabilities and a detailed timetable for accomplishing that goal. 612(a) (2)
 - c. All children with disabilities residing in the LEA, including children with disabilities who are homeless children, or are wards of the State, and children with disabilities attending private schools within the LEAs jurisdiction, regardless of the severity of their disabilities, and who are in need of special education and related services, are identified, located and evaluated and a practical method is developed and implemented to determine which children with disabilities are currently receiving needed special education and related services. 612(a) (3)
 - d. An individualized education program (IEP), or an individualized family service plan (IFSP), that meets the requirements of section 636(d), is developed, reviewed and revised for each child with a disability in accordance with section 614(d). 612(a) (4)
 - e. To the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the regular educational environment occurs only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily. 612(a) (5) (A)
 - f. Children with disabilities and their parents are afforded the procedural safeguards required by §615. 612(a) (6)
 - g. Children with disabilities are evaluated in accordance with subsections (a) through (c) of § 614. 612(a) (7)
 - h. LEAs will comply with §617(c) relating to the confidentiality of records and information. 612(a) (8)
 - i. Children participating in early intervention programs assisted under Part C, and who will participate in preschool programs will experience a smooth and effective transition consistent with §637(a) (9). LEAs will participate in transition planning conferences arranged by the Lead Agency under §635(a) (10) and an IEP or, if consistent with sections 614(d) (2) (B) and 636(d), and IFSP will be developed and implemented by the third birthday. 612(a) (9)
 - j. Ensure that all requirements under §612(a) (10) regarding Children In Private Schools are being carried out in a manner consistent with the statute.
 - k. Ensure that all requirements under T.C.A. §49-10-107, T.C.A. §49-10-305 and T.C.A. §49-10-701, regarding Contracts for Special Education Services are being carried out in a manner consistent with the statute.
 - l. The LEA shall ensure that all personnel necessary to carry out this part are appropriately and adequately prepared, subject to the requirements of § 612(a) (14) and § 2122 of the Elementary and Secondary Education Act of 1965. 613(a) (3)
 - m. This LEA will either choose to coordinate with the National Instructional Materials Access Center when purchasing print instructional materials in accordance with section 612(a) (23) or will provide instructional materials to blind persons or other persons with print disabilities in a timely manner. 613(a) (6)

LEA: UNION CITY SCHOOL SYSTEM

3. The LEA shall provide the SEA with information necessary to enable the SEA to carry out its duties under this part, including, with respect to Sections 612(a) (15) and 612 (a) (16), information relating to the performance of children with disabilities participating in programs carried out under this part. 613(a) (7)
4. The LEA shall make available to parents of children with disabilities and to the general public all documents relating to the eligibility of such agency under this part. 613(a) (8)
5. The LEA shall cooperate under section 1308 of the Elementary and Secondary Education Act of 1965 to ensure the linkage of records pertaining to migratory children with disabilities for the purpose of electronically exchanging, among the States, health and educational information regarding such children. 613(a) (9)
6. Subject to section 613(b) (3), the LEA application submitted to the SDE shall remain in effect until the LEA submits to the SDE such modifications as the LEA determines necessary. 613(b) (2)
7. Ensure that all requirements under §613(a) (5) regarding treatment of Charter Schools and their students are being carried out in a manner consistent with the statute.
8. Children with disabilities served with IDEA funds shall be counted in the same manner as children without disabilities to supplement the academic program funds earned and paid from the Basic Education Program. TRR&MS 0520-1-9-.03 (3) (a)
9. Funds provided under IDEA will be used to pay the excess cost of providing special education and related services to children with disabilities; shall be used to supplement the State, Local and other Federal funds and not to supplant such funds; and shall not be used, except as provided in §613(a) (2) (B)-(C) to reduce the level of expenditures. §613(a) (2) (A) and §612(a) (17), TRR&MS 0520-1-9-03(2) (k) (4)
10. According to Rule 0520-1-9-14(6) (a), procedures for providing an independent education evaluation (IEE) upon parental request have been submitted and approved to the Department of Education. Any future revision to the IEE procedure will be submitted to the Department for approval.
11. According to TCA 9-1-104 (a) & (b) *Maximum class size*, our LEA case load and class size standards have been submitted and approved by the Department. There have been no changes since the original submission. (The State will review LEA caseload and class size standards for compliance.) Any future LEA updates or revisions will be submitted to the Division of Special Education for approval and for reference purposes.
12. Children with disabilities served with IDEA funds have at least the same average amount spent on them, from sources other than Part B, as do the children in the school system taken as a whole. TRR&MS 0520-1-9-.03 (3) (a) (b)

Signature of Director of Schools

Date

**A. Children With Disabilities To Receive
Free Appropriate Public Education Services from the School System
2010-2011**

| DISABILITY | (1) Within School System | | Full time placement only (2) Contractual Agreement | | (3) Total to Receive FAPE | | (4) # Receiving Special Transportation ** | | (5) # Private School Students Placed by LEA Receiving Services | | Placed by Parents | | | |
|--------------------------------|--------------------------|------------|--|----------|---------------------------|------------|---|----------|--|----------|--|----------|---|----------|
| | 3-5 | 6-21 | 3-5 | 6-21 | 3-5 | 6-21 | 3-5 | 6-21 | 3-5 | 6-21 | (6a) # Private School Students Placed by Parents within system | | (6b) # Of Private School Students (6a) Served by LEA This School Year | |
| | 3-5 | 6-21 | 3-5 | 6-21 | 3-5 | 6-21 | 3-5 | 6-21 | 3-5 | 6-21 | 3-5 | 6-21 | 3-5 | 6-21 |
| Autism | 2 | 4 | | | 2 | 4 | | | | | | | | |
| Blind | | | | | 0 | 0 | | | | | | | | |
| Deaf-Blindness | | | | | 0 | 0 | | | | | | | | |
| Deafness | | | | | 0 | 0 | | | | | | | | |
| Developmental Delay | 15 | 8 | | | 15 | 8 | | | | | | | | |
| Emotional Disturbance | | 4 | | | 0 | 4 | | | | | | | | |
| Hearing Impairments | | | | | 0 | 0 | | | | | | | | |
| Intellectually Gifted | | | | | 0 | 0 | | | | | | | | |
| Language Impairments | 9 | 15 | | | 9 | 15 | | | | | | | | |
| Mental Retardation | | 18 | | | 0 | 18 | | | | | | | | |
| Multiple Disabilities | | 3 | | | 0 | 3 | | | | | | | | |
| Orthopedic Impairments | | | | | 0 | 0 | | | | | | | | |
| Other - Functional Delay | | 4 | | | 0 | 4 | | | | | | | | |
| Other - Health Impairments | | 10 | | | 0 | 10 | | | | | | | | |
| Specific Learning Disabilities | | 95 | | | 0 | 95 | | | | | | | | |
| Speech Impairment | 2 | 18 | | | 2 | 18 | | | | | | | | |
| Traumatic Brain Injury | | 1 | | | 0 | 1 | | | | | | | | |
| Visual Impairments | | | | | 0 | 0 | | | | | | | | |
| TOTAL | 28 | 180 | 0 | 0 | 28 | 180 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Grand Total **208**

** If special transportation is provided a transportation budget page must be included – GP and/or federal.

- Unduplicated Count
- EOY Report may be used as a method of projecting numbers.

T.C.A.49-10 302 (a) (2) (A) (B)
TRR & MS 0520-1-9-.03 (1) (k) (1)

LEA: UNION CITY SCHOOL SYSTEM

B.1 *OPTIONS TO BE PROVIDED* AGES 3 – 5*

| OPTION 1 | OPTION 2 | OPTION 3 | OPTION 4 | OPTION 5 | OPTION 6** | OPTION 7 | OPTION 8*** | OPTION 9 | OPTION 10 | *TOTAL |
|----------|----------|----------|----------|----------|------------|----------|-------------|----------|-----------|--------|
| | 6 | 21 | 1 | | | | | | | 28 |

*Must be equal to or greater than total for 3-5 yr olds in column 3, pg 3

B.2 *OPTIONS TO BE PROVIDED* AGES 6 -21*

| OPTION 1 | OPTION 2 | OPTION 3 | OPTION 4 | OPTION 5 | OPTION 6** | OPTION 7 | OPTION 8*** | OPTION 9 | OPTION 10 | *TOTAL |
|----------|----------|----------|----------|----------|------------|----------|-------------|----------|-----------|--------|
| 21 | 30 | 85 | 34 | 8 | | 1 | | | 1 | 180 |

*Must be equal to or greater than total for 6-21 yr olds in column 3, pg 3

* This is a **duplicated count** and should reflect both primary and one secondary option of service.

** For each option 6 student there is at least ½ FTE of an education assistant or interpreter position budgeted in general purpose funds.

***Since Option 8 includes 2 related services, students reported in Option 8 should not be reported in another Option.

(It is recommended that the LEA pull Options of Service from a date when the LEA's enrollment was at its peak)

Do not place 0's in columns with no students.

TRR & MS 0520-1-9-.03 (1) (k)

C. FINANCIAL INFORMATION

1. PERMISSIVE USE OF FUNDS

AFTER reading the requirements on the corresponding form, you must answer **yes** or **no** to each of the following items (A, B, and C). Any **yes** response requires completion of a corresponding form that follows. If **no** is answered on all three items, continue completing the application and disregard the attached forms for these permissive programs.

Yes **No** **A. Adjustment to Local Effort in Certain Fiscal Years.** IDEA 04 allows an LEA to reduce state and local maintenance of effort by an amount that equals up to 50% of the increase in IDEA funds from the previous year if those funds are used to provide activities authorized under ESEA. If the LEA wishes to reduce MOE, it must use the attached form to calculate the maximum amount available for this purpose (Page 5A) and indicate how these funds will be used (Page 5A(1)).

There are limitations to this adjustment. Any LEA identified as not meeting requirements in the State’s APR, is prohibited by law from reducing its maintenance of effort figures.

Yes **No** **B. Permissive Use of IDEA funds for Schoolwide Program.** IDEA allows an LEA to use funds to carry out a schoolwide program under Section 1114 of ESEA. If an applicant utilizes these funds, you will report the designated amount for each school and ensure that excess cost and service requirements are met. *(Use form on Page 5B)*

Yes **No** **C. Permissive Use of IDEA funds for Coordinated Early Intervening Services.** IDEA allows an LEA to use up to 15% of funds, in combination with other amounts (other than education funds), to develop and implement Coordinated Early Intervening Services, which may include interagency financing structures, for students in kindergarten through grade 12 (with particular emphasis on students in kindergarten through grade 3) who have **not been identified** as needing special education or related services but who need additional academic and behavioral **support to succeed in a general education environment.** *(Use form on Page 5C) If the LEA is also electing to reduce local effort.*

NOTE: If an LEA is determined to have significant disproportionality based on race and ethnicity utilizing state criteria, the LEA must utilize Coordinated Early Intervening Services (Section 618 (d) (2) (B)). The amount expended by an LEA under Coordinated Early Intervening Services shall count toward the maximum amount of expenditures such LEAs may reduce in Item “A” *Adjustment to Local Effort* (above).

If an applicant utilizes these funds, you must show the calculations on the corresponding form.

C. Use of IDEA Funds for Coordinated Early Intervening Services

Allows an LEA to use not more than 15% of the amount it receives under IDEA Part B funds for any fiscal year, less any amount reduced by the LEA pursuant to Section 613(a) (2) (C) *Adjustment to Local Fiscal Effort in certain Fiscal Years*, if any, in combination with other amounts (which may include amounts other than education funds), to develop and implement Coordinated Early Intervening Services, which may include interagency financing structures, for students in kindergarten through grade 12 (with particular emphasis on students in kindergarten through grade 3) who have **not** been identified as needing special education or related services but who need additional academic and behavioral support to succeed in a general education environment. Section 613(f) (1)

In implementing Coordinated Early Intervening Services, a LEA may carry out activities that include:

1. Professional development (which may be provided by entities other than LEAs) for teachers and other school staff to enable such personnel to deliver scientifically based academic instruction and behavioral interventions, including scientifically based literacy instruction and where appropriate, instruction on the use of adaptive and instructional software; and
2. Providing educational and behavioral evaluations, services, and supports, including scientifically based literacy instruction. Section 613(f) (2)

NOTE: Nothing in this subsection shall be construed to limit or create a right to a free appropriate public education under this part. Section 613(f) (3)

If a LEA develops and maintains Coordinated Early Intervening Services an annual report must be submitted to the Division of Special Education including :

1. The number of students served under Early Intervening this year, and –
2. The number of students served under Coordinated Early Intervening Services who subsequently receive special education and related services under this title during the preceding 2 year period. Section 613(f) (4)

Funds made available to develop and implement Coordinated Early Intervening Services may be used to carry out those services aligned with activities funded by, and carried out under ESEA, if such funds are used to supplement, and not supplant, funds made available under ESEA for the activities and services assisted under Section 613(f). Section 615(f) (5)

Notwithstanding Section 613(a) (2) (A) or Section 612(a) (17)(B) (relating to commingled funds), funds provided to the LEA under this part may be used to develop and implement coordinated early intervening educational services in accordance with Section 613(f) Early Intervening. Section 613(a) (4) (A) (ii)

Section 618(d) (2) (B) additionally requires an LEA identified for disproportionality to reserve the maximum amount of funds under Section 613(f) to provide comprehensive coordinated early intervention services to serve children in the LEA, particularly children in those groups that were significantly over identified and is required to publicly report on the revision of policies, practices and procedures described under subparagraph (A) identification of children having a particular disability.. Section 618(d) (2) (B) (C)

Directions for 5C and 5C1

Complete this form only if Item C, Page 5 is marked "yes".

LEA: UNION CITY SCHOOL SYSTEM

C. Use of IDEA Funds for Coordinated Early Intervening Service

1)

| | |
|---|---------------|
| 1. Estimated/final IDEA allocation | \$ 294,425.98 |
| Line 1 X 15%: | X .15 |
| 2. Maximum amount available for Early Intervening Services: | \$ 44,163.90 |

IF the LEA is requesting the use of IDEA funds as local funds (Item "A" in the Permissive Use of Funds list). The following calculation must be included.

| | |
|--|----------|
| 3. Amount available for use as local funds (Item A – Use of Funds Local Effort): | \$ _____ |
| 4. Subtract Line 3 above | \$ _____ |
| 5. Amount available for Item "A" to use as local funds | \$ _____ |

If the Early Intervening amount is more than the amount in line 5 in Form "A" *Use of IDEA funds as Local Funds*, Early Intervening will cancel out the local funds reduction. If Early Intervening amount is less, the difference may be taken under Form "A".

2) **Mandatory Use: Narrative for Mandatory Use of Funds:**

List the identified areas of disproportionality:

Specify the areas funds will target (i.e. grade levels, schools, professional development, etc.):

How will these funds be used to assist in alleviating the disproportionality problem within the LEA?

3) **Voluntary Use Narrative for Voluntary Use of Funds:**

List specific interventions or areas to be addressed: (include grade levels and schools)

For grades K-5, a half-time progress monitoring teacher will be hired to assist with the progress monitoring of those students who are receiving Tier I and Tier II interventions in reading and mathematics and are not yet in special education. Currently, Union City Elementary School benchmarks all students in the school using Aimsweb software and reading probes. Student Intervention Team meetings are held throughout the year to discuss those students who need interventions based on the benchmark data. For the 2010-2011 school year, UCES will add math to the benchmarking process. A half-time progress monitoring teacher is needed to facilitate the assessments, track student data and facilitate the Student Intervention Team meetings.

Projected Expenditures for Coordinated Early Intervening Services

4)

| Account No* | Expenditure Account Name | FTE | Amount Budgeted |
|---------------|--------------------------|--------|-----------------|
| 141-72210-189 | Other Salaries & Wages | 0.5 | \$19,393.00 |
| 141-72210-201 | Social Security | | 1,203.00 |
| 141-72210-204 | State Retirement | | 1,756.00 |
| 141-72210-206 | Life Insurance | | 14.00 |
| 141-72210-207 | Medical Insurance | | 2,497.00 |
| 141-72210-212 | Employer Medicare | | 282.00 |
| | | | |
| | | | |
| | | Total: | \$25,145.00 |

* **Must use general education account codes. DO NOT use special education specific codes.**

NOTE: A justification page must be attached with specific information given for each line item listed above.

JUSTIFICATIONS

IDEA Funds for Coordinated Early Intervening Services

4)

| ACCOUNT NUMBER* | EXPENDITURE ITEM | JUSTIFICATION |
|-----------------|------------------------|--|
| 141-72210-189 | Other Salaries & Wages | Salary for half-time progress monitoring teacher |
| 141-72210-201 | Social Security | Social security benefits for above salary |
| 141-72210-204 | Sate Retirement | State Retirement for above salary |
| 141-72210-206 | Life Insurance | Life Insurance benefit for above salary |
| 141-72210-207 | Medical Insurance | Medical Insurance benefit for above salary |
| 141-72210-212 | Employer Medicare | Employer Medicare benefit for above salary |

*Must use regular education account codes only.

C. FINANCIAL INFORMATION

2. Estimated Expenditures
Education for Students with Disabilities

| ACCOUNT NO 71200 | EXPENDITURES INSTRUCTION (71000) SPECIAL EDUCATION PROGRAM (71200) | GENERAL PURPOSE FUND | *FTE Positions | IDEA PART B | *FTE Positions | PRESCHOOL GRANT | *FTE Positions |
|------------------|--|----------------------|----------------|-------------------|----------------|------------------|----------------|
| 116 | Teachers | 352,725.00 | 8.00 | | | | |
| 117 | Career Ladder Program | 7,000.00 | XXXXXXX | XXXXXXX | XXXXXXX | XXXXXXX | XXXXXXX |
| 127 | Career Ladder Extended Contracts | | XXXXXXX | XXXXXXX | XXXXXXX | XXXXXXX | XXXXXXX |
| 128 | Homebound Teachers | 3,000.00 | N/A | 2,000.00 | N/A | | |
| 162 | Clerical Personnel | | | | | | |
| 163 | Educational Assistants | | | 129,640.00 | 10.00 | 11,668.00 | 1.00 |
| 171 | Speech Pathologist | 45,620.00 | 1.00 | | | | |
| 189 | Other Salaries & Wages | 500.00 | N/A | 2,000.00 | N/A | | |
| 195 | Certified Substitute Teachers | 5,000.00 | N/A | 700.00 | N/A | | |
| 198 | Non-Certified Substitute Teachers | 1,000.00 | N/A | 300.00 | N/A | | |
| 201 | Social Security | 25,721.00 | XXXXXXX | 8,348.00 | XXXXXXX | 724.00 | XXXXXXX |
| 204 | State Retirement | 37,001.00 | XXXXXXX | 11,252.00 | XXXXXXX | 980.00 | XXXXXXX |
| 206 | Life Insurance | 249.00 | XXXXXXX | 276.00 | XXXXXXX | 21.00 | XXXXXXX |
| 207 | Medical Insurance | 75,260.00 | XXXXXXX | 88,429.98 | XXXXXXX | 9,961.96 | XXXXXXX |
| 208 | Dental Insurance | | XXXXXXX | | XXXXXXX | | XXXXXXX |
| 210 | Unemployment Compensation | | XXXXXXX | | XXXXXXX | | XXXXXXX |
| 212 | Employer Medicare | 6,016.00 | XXXXXXX | 1,764.00 | XXXXXXX | 170.00 | XXXXXXX |
| 299 | Other Fringe Benefits | | XXXXXXX | | XXXXXXX | | XXXXXXX |
| 310 | Contracts With Other Public Agencies | | XXXXXXX | | XXXXXXX | | XXXXXXX |
| 311 | Contracts With Other School Systems | | XXXXXXX | | XXXXXXX | | XXXXXXX |
| 312 | Contracts With Private Agencies | | XXXXXXX | | XXXXXXX | | XXXXXXX |
| 322 | Evaluation & Testing | | XXXXXXX | 9,000.00 | XXXXXXX | | XXXXXXX |
| 330 | Operating Lease Payments | | XXXXXXX | | XXXXXXX | | XXXXXXX |
| 336 | Maintenance And Repair Services - Equipment | | XXXXXXX | | XXXXXXX | | XXXXXXX |
| 356 | Tuition | | XXXXXXX | | XXXXXXX | | XXXXXXX |
| 369 | Contracts for Substitute Teachers - Certified | | XXXXXXX | | XXXXXXX | | XXXXXXX |
| 370 | Contracts for Substitute Teachers - Non-Certified | | XXXXXXX | | XXXXXXX | | XXXXXXX |
| 399 | Other Contracted Services | | XXXXXXX | | XXXXXXX | | XXXXXXX |
| 429 | Instructional Supplies & Materials | | XXXXXXX | 3,444.00 | XXXXXXX | | XXXXXXX |
| 449 | Textbooks | | XXXXXXX | | XXXXXXX | | XXXXXXX |
| 499 | Other Supplies & Materials | | XXXXXXX | | XXXXXXX | | XXXXXXX |
| 535 | Fee Waivers | | XXXXXXX | | XXXXXXX | | XXXXXXX |
| 599 | Other Charges | | XXXXXXX | | XXXXXXX | | XXXXXXX |
| 725 | Special Education Equipment | | XXXXXXX | | XXXXXXX | | XXXXXXX |
| 71200 | TOTAL EXPENDITURES | 559,092.00 | XXXXXXX | 257,153.98 | XXXXXXX | 23,524.96 | XXXXXXX |

Special Education Expenses Only

*FTE Positions: Full time equivalency – use two decimals.

Line item substitutions or additions shall NOT be made.

All personnel must be verified with budget allocation. Do not put numbers in XXX blocks

Expenditures for gifted and functionally delayed students cannot be paid from federal funds.

TRR&MS 0520-1-9-.03 (2) (k) (7)

0520-1-9-.03 (1) (k) (2)

EDGAR Sect 80.20 (a) (2)

(Subpart C (b) (4))

C. FINANCIAL INFORMATION (Continued)

2. Estimated Expenditures
Education for Students with Disabilities

| ACCOUNT NO. | EXPENDITURES | GENERAL PURPOSE FUND | *FTE Positions | IDEA PART B | *FTE Positions | PRESCHOOL GRANT | *FTE Positions |
|--------------|--|----------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| 72220 | SUPPORT SERVICES (72000) | | | | | | |
| | INSTRUCTIONAL STAFF (72200) | | | | | | |
| | SPECIAL EDUCATION PROGRAM STAFF (72220) | | | | | | |
| 105 | Supervisor/Director | 43,969.00 | 1.00 | | | | |
| 117 | Career Ladder Program | | XXXXXXXX | XXXXXXXX | XXXXXXXX | XXXXXXXX | XXXXXXXX |
| 124 | Psychological Personnel | | | | | | |
| 127 | Career Ladder Extended Contracts | 2,000.00 | XXXXXXXX | XXXXXXXX | XXXXXXXX | XXXXXXXX | XXXXXXXX |
| 135 | Assessment Personnel | | | | | | |
| 161 | Secretary(s) | | | | | | |
| 162 | Clerical Personnel | | | 2,900.00 | 0.13 | | |
| 171 | Speech Pathologist (Supervisory) | | | | | | |
| 189 | Other Salaries & Wages | 1,400.00 | N/A | | | | |
| 196 | In-Service Training | | XXXXXXXX | | XXXXXXXX | | XXXXXXXX |
| 201 | Social Security | 2,937.00 | XXXXXXXX | 180.00 | XXXXXXXX | | XXXXXXXX |
| 204 | State Retirement | 4,287.00 | XXXXXXXX | 244.00 | XXXXXXXX | | XXXXXXXX |
| 206 | Life Insurance | 28.00 | XXXXXXXX | | XXXXXXXX | | XXXXXXXX |
| 207 | Medical Insurance | 12,026.00 | XXXXXXXX | | XXXXXXXX | | XXXXXXXX |
| 208 | Dental Insurance | | XXXXXXXX | | XXXXXXXX | | XXXXXXXX |
| 210 | Unemployment Compensation | | XXXXXXXX | | XXXXXXXX | | XXXXXXXX |
| 212 | Employer Medicare | 687.00 | XXXXXXXX | 42.00 | XXXXXXXX | | XXXXXXXX |
| 299 | Other Fringe Benefits | | XXXXXXXX | | XXXXXXXX | | XXXXXXXX |
| 307 | Communication | | XXXXXXXX | | XXXXXXXX | | XXXXXXXX |
| 308 | Consultants | | XXXXXXXX | | XXXXXXXX | | XXXXXXXX |
| 330 | Operating Lease Payments | | XXXXXXXX | | XXXXXXXX | | XXXXXXXX |
| 336 | Maintenance & Repair Services -Equipment | | XXXXXXXX | | XXXXXXXX | | XXXXXXXX |
| 348 | Postal Charges | | XXXXXXXX | | XXXXXXXX | | XXXXXXXX |
| 355 | Travel | | XXXXXXXX | 2,500.00 | XXXXXXXX | | XXXXXXXX |
| 399 | Other Contracted Services | | XXXXXXXX | | XXXXXXXX | | XXXXXXXX |
| 499 | Other Supplies & Materials | | XXXXXXXX | | XXXXXXXX | | XXXXXXXX |
| 524 | In-Service/Staff Development | | XXXXXXXX | 1,500.00 | XXXXXXXX | | XXXXXXXX |
| 599 | Other Charges | | XXXXXXXX | | XXXXXXXX | | XXXXXXXX |
| 790 | Other Equipment | | XXXXXXXX | | XXXXXXXX | | XXXXXXXX |
| 72220 | TOTAL EXPENDITURES | 67,334.00 | XXXXXXXX | 7,366.00 | XXXXXXXX | 0.00 | XXXXXXXX |

Special Education Expenses Only

*FTE Positions: Full time equivalency – use two decimals.

Line item substitutions or additions shall NOT be made.

All personnel must be verified with budget allocation. Do not put numbers in XXX blocks.

Expenditures for gifted and functionally delayed students cannot be paid from federal funds.

C. FINANCIAL INFORMATION (continued)

3. Estimated Expenditure Summary
Education for Students with Disabilities

| ACCOUNT SERIES | EXPENDITURES | GENERAL PURPOSE FUND | IDEA | PRESCHOOL |
|--------------------|--|----------------------|------------|-----------|
| 71150 | Alternative Schools | | | |
| 71200 | Special Education Program | 559,092.00 | 257,153.98 | 23,524.96 |
| 72120 | Health Services | | | |
| 72130 | Other Student Support | | | |
| 72215 | Alternative Instruction Program | | | |
| 72220 | Special Education Program Staff | 67,334.00 | 7,366.00 | 0.00 |
| 72410 | Office of Principal | | | |
| 14 2710 | Transportation | | | |
| 99100-504 | Transfer Out of Funds: Indirect Cost * | XXXXXXXX | 4,761.00 | 423.00 |
| 99100-504 | Permissive Use of Funds: | XXXXXXXX | XXXXXXXX | XXXXXXXX |
| | A. Adjustment to Local Effort | | XXXXXXXX | XXXXXXXX |
| | B. School Wide | XXXXXXXX | | XXXXXXXX |
| | C. Early Intervening Services | XXXXXXXX | 25,145.00 | XXXXXXXX |
| TOTAL EXPENDITURES | | 626,426.00 | 294,425.98 | 23,947.96 |

*Indirect Cost Rate: 1.80% (List indirect cost rate approved for FY '11)

Note: Subtract out all expenditures for equipment prior to determining indirect cost amounts.
Do Not include any "Permissive Use of Funds" expenditures when determining indirect cost amounts.

GENERAL PURPOSE FUND TOTAL SHALL MATCH TOTAL ON PAGE 16D

C. FINANCIAL INFORMATION

5. Estimated Expenditure Justification Page
IDEA, PART B

LEA: UNION CITY SCHOOL SYSTEM

Special Education Instruction Program

| | Acct. No. 71200 | Description | Justification | |
|---|--------------------|---|---|------|
| | 116 | Teachers | To pay for teachers working with SE students | |
| X | 128 | Homebound Teachers | To pay for homebound teachers working w/ SE students | |
| | 162 | Clerical Personnel | To pay for SE clerical personnel | |
| X | 163 | Educational Assistants | To pay for SE educational assistants | |
| | 171 | Speech Pathologist | To pay for SE speech pathologist | |
| X | 189 | Other Salaries & Wages (Specify) | Stipends for SE staff for training on conducted outside 200-day contract | |
| X | 195 | Certified Substitute Teachers | Certified Substitutes for SE teachers | |
| X | 198 | Non-Certified Substitute Teachers | Non-Certified Substitutes for SE teachers | |
| X | 201 | Social Security | Fringe benefit for above salaries | |
| X | 204 | State Retirement | Fringe benefit for above salaries | |
| X | 206 | Life Insurance | Fringe benefit for above salaries | |
| X | 207 | Medical Insurance | Fringe benefit for above salaries | |
| | 208 | Dental Insurance | Fringe benefit for above salaries | |
| | 210 | Unemployment compensation | Fringe benefit for above salaries | |
| X | 212 | Employer Medicare | Fringe benefit for above salaries | |
| | 299 | Other Fringe Benefits (Specify) | | |
| | 310 | Contracts with other Public Agencies | Contract with: | For: |
| | 311 | Contracts with other School Systems | Contract with: | For: |
| | 312 | Contracts with Private Agencies | Contract with: | For: |
| X | 322 | Evaluation & Testing | To evaluate and test S. E. students | |
| | 330 | Operating Lease Payments (Specify) | | |
| | 336 | Maintenance & Repair Services-Equipment | To maintain and repair SE equipment | |
| | 356 | Tuition | To pay tuition for SE students unable to afford it | |
| | 369 | Contracts for Substitute Teachers - Certified | To pay actual contracts for certified SE substitute teachers | |
| | 370 | Contracts for Substitute Teachers – Non-Certified | To pay actual contracts for non-certified SE substitute teachers | |
| | 399 | Other Contracted Services (Specify) | | |
| X | 429 | Instructional Supplies & Materials (Specify) | Manipulatives for math; instructional materials to be used in literacy centers; leveled readers to be used by SE teacher in inclusion lessons | |
| | 449 | Textbooks (Specify) | | |
| | 499 | Other Supplies & Materials (Specify) | | |
| | 535 | Fee Waivers | To pay fees for SE students that cannot afford them | |
| | 599 | Other Charges (Specify) | | |
| | 725 | Special Education Equipment * | | |

C. FINANCIAL INFORMATION
5. Estimated Expenditure Justification Page
IDEA, PART B

LEA: UNION CITY SCHOOL SYSTEM

Support Services/Special Education Program

| | Acct. No. 72220 | Description | Justification |
|---|----------------------------|--|--|
| | 105 | Supervisor/Director | Pay salary for SE Supervisor/Director |
| | 124 | Psychological Personnel | To pay salary of SE psychologist |
| | 135 | Assessment Personnel | To pay salary of SE assessment personnel |
| | 161 | Secretary(s) | To pay salary of SE secretary |
| X | 162 | Clerical Personnel | To pay salary of SE clerks |
| | 171 | Speech Pathologist (Supervisory) | To pay for SE speech pathologist for supervisory services |
| | 189 | Other Salaries and Wages (Specify) | |
| | 196 | In-Service Training | Pay for training of SE support staff |
| X | 201 | Social Security | Fringe benefit for above personnel |
| X | 204 | State Retirement | Fringe benefit for above personnel |
| | 206 | Life Insurance | Fringe benefit for above personnel |
| | 207 | Medical Insurance | Fringe benefit for above personnel |
| | 208 | Dental Insurance | Fringe benefit for above personnel |
| | 210 | Unemployment Compensation | Fringe benefit for above personnel |
| X | 212 | Employer Medicare | Fringe benefit for above personnel |
| | 299 | Other Fringe Benefits (Specify) | |
| | 307 | Communication | SE communication costs |
| | 308 | Consultants | To pay consultants For: |
| | 330 | Operating Lease Payments (Specify) | |
| | 336 | Maintenance & Repair Services-Equipment | To maintain and repair SE equipment |
| | 348 | Postal Charges | To pay for postal charges for SE programs |
| X | 355 | Travel | Travel for SE support Staff For: Training for SE staff to attend TOPS training; training on autism and sensory integration; training on language dev't |
| | 399 | Other Contracted Services (Specify) | |
| | 499 | Other Supplies & Materials (Specify) | |
| X | 524 | In-Services/Staff Development (Specify) | Technical assistance and training for monitoring; training on inclusion |
| | 599 | Other Charges (Specify) | |
| | 790 | Other Equipment (Specify) | |

C. FINANCIAL INFORMATION
5. Estimated Expenditure Justification Page

LEA: UNION CITY SCHOOL SYSTEM

PRESCHOOL GRANT

Special Education Instruction Program

| Acct. No. 71200 | Description | Justification | |
|--------------------|---|--|------|
| 116 | Teachers | To pay for teachers working with SE students | |
| 128 | Homebound Teachers | To pay for homebound teachers working w/ SE students | |
| 162 | Clerical Personnel | To pay for SE clerical personnel | |
| X 163 | Educational Assistants | To pay for SE educational assistants | |
| 171 | Speech Pathologist | To pay for SE speech pathologist | |
| 189 | Other Salaries & Wages (Specify) | | |
| 195 | Certified Substitute Teachers | Certified Substitutes for SE teachers | |
| 198 | Non-Certified Substitute Teachers | Non-Certified Substitutes for SE teachers | |
| X 201 | Social Security | Fringe benefit for above salaries | |
| X 204 | State Retirement | Fringe benefit for above salaries | |
| X 206 | Life Insurance | Fringe benefit for above salaries | |
| X 207 | Medical Insurance | Fringe benefit for above salaries | |
| 208 | Dental Insurance | Fringe benefit for above salaries | |
| 210 | Unemployment compensation | Fringe benefit for above salaries | |
| X 212 | Employer Medicare | Fringe benefit for above salaries | |
| 299 | Other Fringe Benefits (Specify) | | |
| 310 | Contracts with other Public Agencies | Contract with: | For: |
| 311 | Contracts with other School Systems | Contract with: | For: |
| 312 | Contracts with Private Agencies | Contract with: | For: |
| 322 | Evaluation & Testing | To evaluate and test S. E. students | |
| 330 | Operating Lease Payments (Specify) | | |
| 336 | Maintenance & Repair Services-Equipment | To maintain and repair SE equipment | |
| 356 | Tuition | To pay tuition for SE students unable to afford it | |
| 369 | Contracts for Substitute Teachers - Certified | To pay actual contracts for certified SE substitute teachers | |
| 370 | Contracts for Substitute Teachers – Non-Certified | To pay actual contracts for non-certified SE substitute teachers | |
| 399 | Other Contracted Services (Specify) | | |
| 429 | Instructional Supplies & Materials (Specify) | | |
| 449 | Textbooks (Specify) | | |
| 499 | Other Supplies & Materials (Specify) | | |
| 535 | Fee Waivers | To pay fees for SE students that cannot afford them | |
| 599 | Other Charges (Specify) | | |
| 725 | Special Education Equipment (Specify) | | |

C. FINANCIAL INFORMATION (continued)
6. General Purpose Funds Only
Non-Supplanting/Maintenance of Effort

a. Expenditures for 2007-2008

| | |
|--|--------------------|
| 1. Actual amount expended for students with disabilities served (State's Sp Ed Expenditure Report 2007-2008) | \$ 572,883.74 |
| 2. Total unduplicated count of disabled students served by the school system (End of Year Report 2007-2008) | 180 |
| 3. Per pupil expenditures 2007-2008 Divide a (1) by a (2) | <u>\$ 3,182.69</u> |

b. Expenditures for 2008-2009

| | |
|---|--------------------|
| 1. Actual amount expended for students with disabilities served (State Sp Ed Expenditure Report, 2008 - 2009) | \$ 584,422.46 |
| 2. Total unduplicated count of disabled students served by the school system (End of Year Report 2008-2009) | 195 |
| 3. Per pupil expenditures 2008-2009 Divide b (1) by b (2) | <u>\$ 2,997.04</u> |

c. Expenditures for 2009-2010 *

| | |
|--|----------------------|
| 1. Actual or projected (Circle one) amount expended for students with disabilities served (State Sp Ed Expenditure Report, 2009 - 2010) | <u>\$ 461,618.67</u> |
| 2. Total unduplicated count of disabled students served by the school system (End of Year Report, 2009-2010) | 206 |
| 3. Per pupil actual or projected expenditures 2009-2010 Divide c (1) by c (2) | \$ 2,240.87 |
| 4. System's total net enrollment (All Students) | <u>1,505</u> |
| Percentage of S.E. Students (Divide c.2 by c.4) | <u>13.7%</u> |

| |
|---------------------|
| <i>DOE USE ONLY</i> |
| \$ |
| \$ |

d. Projected Expenditures for 2010-2011

(Page 14, Total Expenditures General Purpose Funds) \$ 626,426.00

*** NOTE: If c.1. and c.3 are less than b.1 and b.3 , a maintenance of effort problem has occurred. Please submit documentation that justifies this reduction in expenditures. Acceptable reasons to reduce MOE are provided at 34 CFR Part. 300. 204 *Exception to maintenance of effort*. Funding will be held until this is corrected or justified. If d. is less than c.1., a potential maintenance of effort problem may occur. Work closely with your finance office/management consultant during this school year.**

