



**PHIL BREDESEN**  
GOVERNOR

STATE OF TENNESSEE  
**DEPARTMENT OF EDUCATION**  
DIVISION OF SPECIAL EDUCATION  
7<sup>th</sup> FLOOR, ANDREW JOHNSON TOWER  
710 JAMES ROBERTSON PARKWAY  
NASHVILLE, TN 37243-0380

**TIMOTHY K. WEBB, Ed.D.**  
COMMISSIONER

**LEA COMPREHENSIVE APPLICATION FOR  
SPECIAL EDUCATION SERVICES**

Tennessee Code Annotated §49-10-302  
Public Law 94-142, as amended  
Public Law 105-17, as amended  
Public Law 108-446

TO BE COMPLETED BY LOCAL SCHOOL SYSTEM

Compliance Assurance and Statistical Information		<b>July 1, 2010 – September 30, 2011</b>	
School System:	Manchester City Schools		
Director of Schools:	Dr. Prater Powell		
	Signature	Date	
E-Mail Address:	Powellp1@k12tn.net		
Name of Program Contact Person:	Anita Brewer		
E-Mail Address:	Brewera1@k12tn.net		
Address:	505 Taylor Street	Telephone No.:	931-723-4704
	Manchester, TN 37355		

TO BE COMPLETED BY THE STATE DEPARTMENT OF EDUCATION

Amount of IDEA, Part B Funds Approved:	\$ 297,345.95	Permissive Use of Funds Requested for:		
Amount of Preschool Grant Funds Approved:	\$ 4,522.16	A	B	C
				8-11-10
	Signature (Authorized State Department of Education Official)			Date

**Must be submitted to your Management Consultant no later than June 1, 2010.**

**TCA 49-10-302  
Section 612 (a) (11)**

## COMPLIANCE ASSURANCES FOR USE OF IDEA FUNDS

The applicant hereby certifies to the Commissioner of Education that the representation made in this application properly reflects the projected pupils, personnel, and expenditures to be incurred in the operation of the special education program for pupils with disabilities conducted within the school system, that the expenditures for services and goods will be made exclusively for the benefit of pupils which meet the eligibility criteria established by the Department of Education, and that personnel assignments and other documentation of expenses will be readily available for audit. All records necessary to ensure the correctness of the information provided by the agency will be kept five years beyond the final reporting date and access to such records will be provided to the State Department of Education.

The Local Education Agency (LEA) hereby assures the State Education Agency (SEA) that the LEA meets each of the following conditions:

1. Special Education and Related Services will be provided in compliance with the established Tennessee Rules, Regulations & Minimum Standards.
2. The LEA, in providing for the education of children with disabilities within its jurisdiction, has in effect policies, procedures, and programs that are consistent with the State policies and procedures established under §612.
  - a. A free appropriate public education (FAPE) is available to all children with disabilities, as defined under §602(3) and who have a current individual education program (IEP), residing in the State between the ages of 3 through 21, inclusive, including children with disabilities who have been suspended or expelled from school. 612(a) (1)
  - b. The LEA has established a goal of providing full educational opportunity to all children with disabilities and a detailed timetable for accomplishing that goal. 612(a) (2)
  - c. All children with disabilities residing in the LEA, including children with disabilities who are homeless children, or are wards of the State, and children with disabilities attending private schools within the LEAs jurisdiction, regardless of the severity of their disabilities, and who are in need of special education and related services, are identified, located and evaluated and a practical method is developed and implemented to determine which children with disabilities are currently receiving needed special education and related services. 612(a) (3)
  - d. An individualized education program (IEP), or an individualized family service plan (IFSP), that meets the requirements of section 636(d), is developed, reviewed and revised for each child with a disability in accordance with section 614(d). 612(a) (4)
  - e. To the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the regular educational environment occurs only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily. 612(a) (5) (A)
  - f. Children with disabilities and their parents are afforded the procedural safeguards required by §615. 612(a) (6)
  - g. Children with disabilities are evaluated in accordance with subsections (a) through (c) of § 614. 612(a) (7)
  - h. LEAs will comply with §617(c) relating to the confidentiality of records and information. 612(a) (8)
  - i. Children participating in early intervention programs assisted under Part C, and who will participate in preschool programs will experience a smooth and effective transition consistent with §637(a) (9). LEAs will participate in transition planning conferences arranged by the Lead Agency under §635(a) (10) and an IEP or, if consistent with sections 614(d) (2) (B) and 636(d), and IFSP will be developed and implemented by the third birthday. 612(a) (9)
  - j. Ensure that all requirements under §612(a) (10) regarding Children In Private Schools are being carried out in a manner consistent with the statute.
  - k. Ensure that all requirements under T.C.A. §49-10-107, T.C.A. §49-10-305 and T.C.A. §49-10-701, regarding Contracts for Special Education Services are being carried out in a manner consistent with the statute.
  - l. The LEA shall ensure that all personnel necessary to carry out this part are appropriately and adequately prepared, subject to the requirements of § 612(a) (14) and § 2122 of the Elementary and Secondary Education Act of 1965. 613(a) (3)
  - m. This LEA will either choose to coordinate with the National Instructional Materials Access Center when purchasing print instructional materials in accordance with section 612(a) (23) or will provide instructional materials to blind persons or other persons with print disabilities in a timely manner. 613(a) (6)

**LEA: Manchester City Schools**

---

3. The LEA shall provide the SEA with information necessary to enable the SEA to carry out its duties under this part, including, with respect to Sections 612(a) (15) and 612 (a) (16), information relating to the performance of children with disabilities participating in programs carried out under this part. 613(a) (7)
4. The LEA shall make available to parents of children with disabilities and to the general public all documents relating to the eligibility of such agency under this part. 613(a) (8)
5. The LEA shall cooperate under section 1308 of the Elementary and Secondary Education Act of 1965 to ensure the linkage of records pertaining to migratory children with disabilities for the purpose of electronically exchanging, among the States, health and educational information regarding such children. 613(a) (9)
6. Subject to section 613(b) (3), the LEA application submitted to the SDE shall remain in effect until the LEA submits to the SDE such modifications as the LEA determines necessary. 613(b) (2)
7. Ensure that all requirements under §613(a) (5) regarding treatment of Charter Schools and their students are being carried out in a manner consistent with the statute.
8. Children with disabilities served with IDEA funds shall be counted in the same manner as children without disabilities to supplement the academic program funds earned and paid from the Basic Education Program. TRR&MS 0520-1-9-.03 (3) (a)
9. Funds provided under IDEA will be used to pay the excess cost of providing special education and related services to children with disabilities; shall be used to supplement the State, Local and other Federal funds and not to supplant such funds; and shall not be used, except as provided in §613(a) (2) (B)-(C) to reduce the level of expenditures. §613(a) (2) (A) and §612(a) (17), TRR&MS 0520-1-9-03(2) (k) (4)
10. According to Rule 0520-1-9-14(6) (a), procedures for providing an independent education evaluation (IEE) upon parental request have been submitted and approved to the Department of Education. Any future revision to the IEE procedure will be submitted to the Department for approval.
11. According to TCA 9-1-104 (a) & (b) *Maximum class size*, our LEA case load and class size standards have been submitted and approved by the Department. There have been no changes since the original submission. (The State will review LEA caseload and class size standards for compliance.) Any future LEA updates or revisions will be submitted to the Division of Special Education for approval and for reference purposes.
12. Children with disabilities served with IDEA funds have at least the same average amount spent on them, from sources other than Part B, as do the children in the school system taken as a whole. TRR&MS 0520-1-9-.03 (3) (a) (b)

Dr. Prater Powell

5-10-10

---

Signature of Director of Schools

---

Date

**A. Children With Disabilities To Receive  
Free Appropriate Public Education Services from the School System  
2010-2011**

DISABILITY	(1) Within School System		Full time placement only (2) Contractual Agreement		(3) Total to Receive FAPE		(4) # Receiving Special Transportation **		(5) # Private School Students Placed by LEA Receiving Services		Placed by Parents			
											(6a) # Private School Students Placed by Parents within system		(6b) # Of Private School Students (6a) Served by LEA This School Year	
											3-5	6-21	3-5	6-21
Autism	1	12	0	0	1	12	0	1	0	0	0	0	0	0
Blind	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Deaf-Blindness	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Deafness	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Developmental Delay	3	4	0	0	3	4	0	0	0	0	0	0	0	0
Emotional Disturbance	0	1	0	0	0	1	0	0	0	0	0	0	0	0
Hearing Impairments	0	4	0	0	0	4	0	1	0	0	0	0	0	0
Intellectually Gifted	0	35	0	0	0	35	0	0	0	0	0	0	0	0
Language Impairments	13	57	0	0	13	57	1	1	0	0	0	0	0	0
Mental Retardation	0	9	0	0	0	9	0	3	0	0	0	0	0	0
Multiple Disabilities	0	2	0	0	0	2	0	1	0	0	0	1	0	1
Orthopedic Impairments	1	0	0	0	1	0	1	0	0	0	0	0	0	0
Other - Functional Delay	0	15	0	0	0	15	0	1	0	0	0	0	0	0
Other - Health Impairments	1	21	0	0	1	21	0	2	0	0	0	0	0	0
Specific Learning Disabilities	0	60	0	0	0	60	0	0	0	0	0	0	0	0
Speech Impairment	19	92	0	0	19	92	0	0	0	0	0	1	0	1
Traumatic Brain Injury	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Visual Impairments	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>38</b>	<b>312</b>	<b>0</b>	<b>0</b>	<b>38</b>	<b>312</b>	<b>2</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>
<b>Grand Total</b>						<b>350</b>								

\*\* If special transportation is provided a transportation budget page must be included – GP and/or federal.

- Unduplicated Count
- EOY Report may be used as a method of projecting numbers.

**LEA: Manchester City Schools**

---

*B.1 OPTIONS TO BE PROVIDED\* AGES 3 – 5*

OPTION 1	OPTION 2	OPTION 3	OPTION 4	OPTION 5	OPTION 6**	OPTION 7	OPTION 8***	OPTION 9	OPTION 10	*TOTAL
3	17	2	1	0	0	19	2	0	0	44

\*Must be equal to or greater than total for 3-5 yr olds in column 3, pg 3

*B.2 OPTIONS TO BE PROVIDED\* AGES 6 -21*

OPTION 1	OPTION 2	OPTION 3	OPTION 4	OPTION 5	OPTION 6**	OPTION 7	OPTION 8***	OPTION 9	OPTION 10	*TOTAL
66	65	31	35	35	1	60	20	0	1	314

\*Must be equal to or greater than total for 6-21 yr olds in column 3, pg 3

\* This is a **duplicated count** and should reflect both primary and one secondary option of service.

\*\* For each option 6 student there is at least ½ FTE of an education assistant or interpreter position budgeted in general purpose funds.

\*\*\*Since Option 8 includes 2 related services, students reported in Option 8 should not be reported in another Option.

**(It is recommended that the LEA pull Options of Service from a date when the LEA’s enrollment was at its peak)**

**Do not place 0's in columns with no students.**

TRR & MS 0520-1-9-.03 (1) (k)

**C. FINANCIAL INFORMATION**

**1. PERMISSIVE USE OF FUNDS**

**AFTER** reading the requirements on the corresponding form, you must answer **yes** or **no** to each of the following items (A, B, and C).

Any **yes** response requires completion of a corresponding form that follows. If **no** is answered on all three items, continue completing the application and disregard the attached forms for these permissive programs.

Yes  No **A. Adjustment to Local Effort in Certain Fiscal Years.** IDEA 04 allows an LEA to reduce state and local maintenance of effort by an amount that equals up to 50% of the increase in IDEA funds from the previous year if those funds are used to provide activities authorized under ESEA. If the LEA wishes to reduce MOE, it must use the attached form to calculate the maximum amount available for this purpose (Page 5A) and indicate how these funds will be used (Page 5A(1)).

There are limitations to this adjustment. Any LEA identified as not meeting requirements in the State's APR, is prohibited by law from reducing its maintenance of effort figures.

Yes  No **B. Permissive Use of IDEA funds for Schoolwide Program.** IDEA allows an LEA to use funds to carry out a schoolwide program under Section 1114 of ESEA. If an applicant utilizes these funds, you will report the designated amount for each school and ensure that excess cost and service requirements are met. *(Use form on Page 5B)*

Yes  No **C. Permissive Use of IDEA funds for Coordinated Early Intervening Services.** IDEA allows an LEA to use up to 15% of funds, in combination with other amounts (other than education funds), to develop and implement Coordinated Early Intervening Services, which may include interagency financing structures, for students in kindergarten through grade 12 (with particular emphasis on students in kindergarten through grade 3) who have **not been identified** as needing special education or related services but who need additional academic and behavioral **support to succeed in a general education environment.** *(Use form on Page 5C) If the LEA is also electing to reduce local effort.*

NOTE: If an LEA is determined to have significant disproportionality based on race and ethnicity utilizing state criteria, the LEA must utilize Coordinated Early Intervening Services (Section 618 (d) (2) (B)). The amount expended by an LEA under Coordinated Early Intervening Services shall count toward the maximum amount of expenditures such LEAs may reduce in Item "A" *Adjustment to Local Effort* (above).

If an applicant utilizes these funds, you must show the calculations on the corresponding form.

**2. Estimated Expenditures**  
Education for Students with Disabilities

ACCOUNT NO 71200	EXPENDITURES INSTRUCTION (71000) SPECIAL EDUCATION PROGRAM (71200)	GENERAL PURPOSE FUND	*FTE Positions	IDEA PART B	*FTE Positions	PRESCHOOL GRANT	*FTE Positions
116	Teachers	550,000.00					
117	Career Ladder Program	7,000.00	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX
127	Career Ladder Extended Contracts	3,000.00	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX
128	Homebound Teachers						
162	Clerical Personnel						
163	Educational Assistants	138,000.00	9.40	127,641.00	9.21		
171	Speech Pathologist	89,665.00	2.00				
189	Other Salaries & Wages	26,902.00	1.00				
195	Certified Substitute Teachers	2,000.00	N/A				
198	Non-Certified Substitute Teachers						
201	Social Security	50,500.00	XXXXXXXX	7,914.00	XXXXXXXX		XXXXXXXX
204	State Retirement	67,000.00	XXXXXXXX	897.00	XXXXXXXX		XXXXXXXX
206	Life Insurance	900.00	XXXXXXXX	274.00	XXXXXXXX		XXXXXXXX
207	Medical Insurance	144,000.00	XXXXXXXX	41,616.00	XXXXXXXX		XXXXXXXX
208	Dental Insurance	9,000.00	XXXXXXXX	2,776.00	XXXXXXXX		XXXXXXXX
210	Unemployment Compensation	1,500.00	XXXXXXXX	475.00	XXXXXXXX		XXXXXXXX
212	Employer Medicare	12,225.00	XXXXXXXX	1,850.00	XXXXXXXX		XXXXXXXX
299	Other Fringe Benefits	14,500.00	XXXXXXXX	6,742.00	XXXXXXXX		XXXXXXXX
310	Contracts With Other Public Agencies		XXXXXXXX		XXXXXXXX		XXXXXXXX
311	Contracts With Other School Systems		XXXXXXXX		XXXXXXXX		XXXXXXXX
312	Contracts With Private Agencies		XXXXXXXX		XXXXXXXX		XXXXXXXX
322	Evaluation & Testing		XXXXXXXX	4,000.00	XXXXXXXX		XXXXXXXX
330	Operating Lease Payments		XXXXXXXX		XXXXXXXX		XXXXXXXX
336	Maintenance And Repair Services - Equipment		XXXXXXXX	1,500.00	XXXXXXXX		XXXXXXXX
356	Tuition		XXXXXXXX		XXXXXXXX		XXXXXXXX
369	Contracts for Substitute Teachers - Certified		XXXXXXXX		XXXXXXXX		XXXXXXXX
370	Contracts for Substitute Teachers - Non-Certified		XXXXXXXX		XXXXXXXX		XXXXXXXX
399	Other Contracted Services	42,000.00	XXXXXXXX		XXXXXXXX		XXXXXXXX
429	Instructional Supplies & Materials	250.00	XXXXXXXX	32,474.95	XXXXXXXX	2,000.00	XXXXXXXX
449	Textbooks	250.00	XXXXXXXX		XXXXXXXX		XXXXXXXX
499	Other Supplies & Materials	1,000.00	XXXXXXXX		XXXXXXXX		XXXXXXXX
535	Fee Waivers		XXXXXXXX		XXXXXXXX		XXXXXXXX
599	Other Charges	500.00	XXXXXXXX		XXXXXXXX		XXXXXXXX
725	Special Education Equipment	1,000.00	XXXXXXXX		XXXXXXXX		XXXXXXXX
<b>71200</b>	<b>TOTAL EXPENDITURES</b>	<b>1,161,192.00</b>	<b>XXXXXXXX</b>	<b>228,159.95</b>	<b>XXXXXXXX</b>	<b>2,000.00</b>	<b>XXXXXXXX</b>

7

Special Education Expenses Only

\*FTE Positions: Full time equivalency – use two decimals.

Line item substitutions or additions shall NOT be made.

All personnel must be verified with budget allocation. Do not put numbers in XXX blocks

**Expenditures for gifted and functionally delayed students cannot be paid from federal funds.**

TRR&MS 0520-1-9-.03 (2) (k) (7)

0520-1-9-.03 (1) (k) (2)

EDGAR Sect 80.20 (a) (2)

(Subpart C (b) (4))

C. FINANCIAL INFORMATION (Continued)

2. Estimated Expenditures  
Education for Students with Disabilities

<b>72220</b>	<b>SUPPORT SERVICES (72000)</b>						
	<b>INSTRUCTIONAL STAFF (72200)</b>						
	<b>SPECIAL EDUCATION PROGRAM STAFF (72220)</b>						
105	Supervisor/Director	45 408 00	0 07				
117	Career Ladder Program	2 000 00	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX
124	Psychological Personnel	47 218 00	1 00				
127	Career Ladder Extended Contracts		XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX
135	Assessment Personnel	56 636 00	1 00				
161	Secretary(s)						
162	Clerical Personnel			23 762 00	0 50		
171	Speech Pathologist (Supervisory)						
189	Other Salaries & Wages			4 000 00	0 25		
196	In-Service Training		XXXXXXXX		XXXXXXXX		XXXXXXXX
201	Social Security	9 500 00	XXXXXXXX	1 722 00	XXXXXXXX		XXXXXXXX
204	State Retirement	13 700 00	XXXXXXXX		XXXXXXXX		XXXXXXXX
206	Life Insurance	100 00	XXXXXXXX	21 00	XXXXXXXX		XXXXXXXX
207	Medical Insurance	26 050 00	XXXXXXXX	3 162 00	XXXXXXXX		XXXXXXXX
208	Dental Insurance	1 250 00	XXXXXXXX	200 00	XXXXXXXX		XXXXXXXX
210	Unemployment Compensation	225 00	XXXXXXXX	36 00	XXXXXXXX		XXXXXXXX
212	Employer Medicare	2 300 00	XXXXXXXX	403 00	XXXXXXXX		XXXXXXXX
299	Other Fringe Benefits	1 500 00	XXXXXXXX	1 664 00	XXXXXXXX		XXXXXXXX
307	Communication	2 600 00	XXXXXXXX		XXXXXXXX		XXXXXXXX
308	Consultants		XXXXXXXX		XXXXXXXX		XXXXXXXX
330	Operating Lease Payments		XXXXXXXX	4 422 00	XXXXXXXX		XXXXXXXX
336	Maintenance & Repair Services -Equipment	250 00	XXXXXXXX		XXXXXXXX		XXXXXXXX
348	Postal Charges		XXXXXXXX		XXXXXXXX		XXXXXXXX
355	Travel	1 500 00	XXXXXXXX	1 000 00	XXXXXXXX		XXXXXXXX
399	Other Contracted Services	500 00	XXXXXXXX		XXXXXXXX		XXXXXXXX
499	Other Supplies & Materials	500 00	XXXXXXXX	2 000 00	XXXXXXXX	322 16	XXXXXXXX
524	In-Service/Staff Development	500 00	XXXXXXXX	20 000 00	XXXXXXXX	2 200 00	XXXXXXXX
599	Other Charges	250 00	XXXXXXXX		XXXXXXXX		XXXXXXXX
790	Other Equipment		XXXXXXXX		XXXXXXXX		XXXXXXXX
<b>72220</b>	<b>TOTAL EXPENDITURES</b>	<b>211,987.00</b>	<b>XXXXXXXX</b>	<b>62,392.00</b>	<b>XXXXXXXX</b>	<b>2,522.16</b>	<b>XXXXXXXX</b>

11

Special Education Expenses Only

\*FTE Positions: Full time equivalency – use two decimals.

Line item substitutions or additions shall NOT be made.

All personnel must be verified with budget allocation. Do not put numbers in XXX blocks.

**Expenditures for gifted and functionally delayed students cannot be paid from federal funds.**

**C. FINANCIAL INFORMATION (continued)**  
**2. Estimated Expenditures for Education for Students with Disabilities**

ACCOUNT NO.	EXPENDITURES	GENERAL PURPOSE FUND	*FTE Positions	IDEA PART B	*FTE Positions	PRESCHOOL GRANT	*FTE Positions
72710	<b>SUPPORT SERVICES (72000) STUDENT TRANSPORTATION (72700) TRANSPORTATION (72710)</b>						
105	Supervisor/Director						
142	Mechanic(s)						
146	Bus Drivers	5,450.00	0.20				
162	Clerical Personnel						
189	Other Salaries & Wages			6,279.00	0.60		
196	In-Service Training						
201	Social Security	338.00	XXXXXXXX	390.00	XXXXXXXX		XXXXXXXX
204	State Retirement		XXXXXXXX		XXXXXXXX		XXXXXXXX
206	Life Insurance		XXXXXXXX		XXXXXXXX		XXXXXXXX
207	Medical Insurance		XXXXXXXX		XXXXXXXX		XXXXXXXX
208	Dental Insurance		XXXXXXXX		XXXXXXXX		XXXXXXXX
210	Unemployment Compensation	16.00	XXXXXXXX	34.00	XXXXXXXX		XXXXXXXX
212	Employer Medicare	80.00	XXXXXXXX	91.00	XXXXXXXX		XXXXXXXX
299	Other Fringe Benefits		XXXXXXXX		XXXXXXXX		XXXXXXXX
307	Communication		XXXXXXXX		XXXXXXXX		XXXXXXXX
311	Contracts with Other School Systems		XXXXXXXX		XXXXXXXX		XXXXXXXX
312	Contracts with Private Agencies		XXXXXXXX		XXXXXXXX		XXXXXXXX
313	Contracts with Parents		XXXXXXXX		XXXXXXXX		XXXXXXXX
314	Contracts with Public Carriers		XXXXXXXX		XXXXXXXX		XXXXXXXX
315	Contracts with Vehicle Owners		XXXXXXXX		XXXXXXXX		XXXXXXXX
329	Laundry Service		XXXXXXXX		XXXXXXXX		XXXXXXXX
330	Operating Lease Payments		XXXXXXXX		XXXXXXXX		XXXXXXXX
338	Maintenance & Repair Service -Vehicles		XXXXXXXX		XXXXXXXX		XXXXXXXX
340	Medical & Dental Services		XXXXXXXX		XXXXXXXX		XXXXXXXX
348	Postal Charges		XXXXXXXX		XXXXXXXX		XXXXXXXX
351	Rentals		XXXXXXXX		XXXXXXXX		XXXXXXXX
355	Travel		XXXXXXXX		XXXXXXXX		XXXXXXXX
399	Other Contracted Services		XXXXXXXX		XXXXXXXX		XXXXXXXX
412	Diesel Fuel		XXXXXXXX		XXXXXXXX		XXXXXXXX
418	Equipment & Machinery Parts		XXXXXXXX		XXXXXXXX		XXXXXXXX
424	Garage Supplies		XXXXXXXX		XXXXXXXX		XXXXXXXX
425	Gasoline		XXXXXXXX		XXXXXXXX		XXXXXXXX
433	Lubricants		XXXXXXXX		XXXXXXXX		XXXXXXXX
450	Tires & Tubes		XXXXXXXX		XXXXXXXX		XXXXXXXX
453	Vehicle Parts		XXXXXXXX		XXXXXXXX		XXXXXXXX
499	Other Supplies & Materials		XXXXXXXX		XXXXXXXX		XXXXXXXX
511	Vehicle & Equipment Insurance	1,850.00	XXXXXXXX		XXXXXXXX		XXXXXXXX
524	In-Service/Staff Development		XXXXXXXX		XXXXXXXX		XXXXXXXX
599	Other Charges		XXXXXXXX		XXXXXXXX		XXXXXXXX
701	Administration Equipment		XXXXXXXX		XXXXXXXX		XXXXXXXX
729	Transportation Equipment		XXXXXXXX		XXXXXXXX		XXXXXXXX
<b>72710</b>	<b>TOTAL EXPENDITURES</b>	<b>7,734.00</b>	<b>XXXXXXXX</b>	<b>6,794.00</b>	<b>XXXXXXXX</b>	<b>0.00</b>	<b>XXXXXXXX</b>

Special Education Expenses Only

\*FTE Positions: Full time equivalency – use two decimals

Line item substitutions or additions shall NOT be made.

All personnel must be verified with budget allocation. Do not put numbers in XXX blocks.

**Expenditures for gifted and functionally delayed students cannot be paid from federal funds.**

**C. FINANCIAL INFORMATION (continued)**

**3. Estimated Expenditure Summary  
Education for Students with Disabilities**

ACCOUNT SERIES	EXPENDITURES	GENERAL PURPOSE FUND	IDEA	PRESCHOOL
71150	Alternative Schools			
71200	Special Education Program	1,161,192.00	228,159.95	2,000.00
72120	Health Services			
72130	Other Student Support			
72215	Alternative Instruction Program			
72220	Special Education Program Staff	211,987.00	62,392.00	2,522.16
72410	Office of Principal			
72710	Transportation	7,734.00	6,794.00	
99100-504	Transfer Out of Funds: Indirect Cost *	XXXXXXX		
99100-504	Permissive Use of Funds:	XXXXXXX	XXXXXXX	XXXXXXX
	A. Adjustment to Local Effort		XXXXXXX	XXXXXXX
	B. School Wide	XXXXXXX		XXXXXXX
	C. Early Intervening Services	XXXXXXX		XXXXXXX
<b>TOTAL EXPENDITURES</b>		<b>1,380,913.00</b>	<b>297,345.95</b>	<b>4,522.16</b>

\*Indirect Cost Rate: 4.72 (List indirect cost rate approved for FY '11)

**Note: Subtract out all expenditures for equipment prior to determining indirect cost amounts.  
Do Not include any "Permissive Use of Funds" expenditures when determining indirect cost amounts.**

**GENERAL PURPOSE FUND TOTAL SHALL MATCH TOTAL ON PAGE 16D**

**C. FINANCIAL INFORMATION**  
**5. Estimated Expenditure Justification Page**  
**IDEA, PART B**

LEA: Manchester City Schools

**Special Education Instruction Program**

Acct. No. 71200	Description	Justification
	116 Teachers	To pay for teachers working with SE students
	128 Homebound Teachers	To pay for homebound teachers working w/ SE students
	162 Clerical Personnel	To pay for SE clerical personnel
x	163 Educational Assistants	To pay for SE educational assistants
	171 Speech Pathologist	To pay for SE speech pathologist
	189 Other Salaries & Wages <b>(Specify)</b>	
	195 Certified Substitute Teachers	Certified Substitutes for SE teachers
	198 Non-Certified Substitute Teachers	Non-Certified Substitutes for SE teachers
x	201 Social Security	Fringe benefit for above salaries
x	204 State Retirement	Fringe benefit for above salaries
x	206 Life Insurance	Fringe benefit for above salaries
x	207 Medical Insurance	Fringe benefit for above salaries
x	208 Dental Insurance	Fringe benefit for above salaries
x	210 Unemployment compensation	Fringe benefit for above salaries
x	212 Employer Medicare	Fringe benefit for above salaries
x	299 Other Fringe Benefits <b>(Specify)</b>	Local retirement for 6 teaching assistants
	310 Contracts with other Public Agencies	Contract with: For:
	311 Contracts with other School Systems	Contract with: For:
	312 Contracts with Private Agencies	Contract with: For:
x	322 Evaluation & Testing	To evaluate and test S. E. students
	330 Operating Lease Payments <b>(Specify)</b>	
x	336 Maintenance & Repair Services-Equipment	To maintain and repair SE equipment
	356 Tuition	To pay tuition for SE students unable to afford it
	369 Contracts for Substitute Teachers - Certified	To pay actual contracts for certified SE substitute teachers
	370 Contracts for Substitute Teachers – Non-Certified	To pay actual contracts for non-certified SE substitute teachers
	399 Other Contracted Services <b>(Specify)</b>	
x	429 Instructional Supplies & Materials <b>(Specify)</b>	Classroom supplies, reading and math program materials
	449 Textbooks <b>(Specify)</b>	
	499 Other Supplies & Materials <b>(Specify)</b>	
	535 Fee Waivers	To pay fees for SE students that cannot afford them
	599 Other Charges <b>(Specify)</b>	
	725 Special Education Equipment *	

**C. FINANCIAL INFORMATION**  
**5. Estimated Expenditure Justification Page**  
**IDEA, PART B**

LEA: Manchester City Schools

*Support Services/Special Education Program*

	<b>Acct. No. 72220</b>	<b>Description</b>	<b>Justification</b>	
	105	Supervisor/Director	Pay salary for SE Supervisor/Director	
	124	Psychological Personnel	To pay salary of SE psychologist	
	135	Assessment Personnel	To pay salary of SE assessment personnel	
	161	Secretary(s)	To pay salary of SE secretary	
x	162	Clerical Personnel	To pay salary of SE clerks	
	171	Speech Pathologist (Supervisory)	To pay for SE speech pathologist for supervisory services	
x	189	Other Salaries and Wages ( <b>Specify</b> )	To pay a WES teaching assistant with an ed. degree for assistance with extra professional paperwork responsibilities	
	196	In-Service Training	Pay for training of SE support staff	
x	201	Social Security	Fringe benefit for above personnel	
	204	State Retirement	Fringe benefit for above personnel	
x	206	Life Insurance	Fringe benefit for above personnel	
x	207	Medical Insurance	Fringe benefit for above personnel	
x	208	Dental Insurance	Fringe benefit for above personnel	
x	210	Unemployment Compensation	Fringe benefit for above personnel	
x	212	Employer Medicare	Fringe benefit for above personnel	
x	299	Other Fringe Benefits ( <b>Specify</b> )	Local retirement for clerical personnel	
	307	Communication	SE communication costs	
	308	Consultants	To pay consultants	For:
x	330	Operating Lease Payments ( <b>Specify</b> )	Lease on two copiers	
	336	Maintenance & Repair Services-Equipment	To maintain and repair SE equipment	
	348	Postal Charges	To pay for postal charges for SE programs	
x	355	Travel	Travel for SE support Staff	For:to pay mileage to special ed. office staff to transport sped students to audiologist and/or medical apts, to make off campus observations, etc..
	399	Other Contracted Services ( <b>Specify</b> )		
x	499	Other Supplies & Materials ( <b>Specify</b> )	To purchase sped office supplies for sped office staff	
x	524	In-Services/Staff Development ( <b>Specify</b> )	To pay for sped staff to attend Sped Spr. Conf, TAASE Legal Conf., related workshops, and sped related staff development presenters	
	599	Other Charges ( <b>Specify</b> )		
	790	Other Equipment ( <b>Specify</b> )		

**C. FINANCIAL INFORMATION**  
**5. Estimated Expenditure Justification Page**  
**IDEA, PART B**  
*Transportation*

Acct. No. 72710	Description	Justification
105	Supervisor/Director <b>(Specify)</b>	
142	Mechanic(s)	
146	Bus Drivers	Special Education bus drivers to transport special education students
162	Clerical Personnel	
x 189	Other Salaries & Wages <b>(Specify)</b>	To pay salary of bus attendant (4.5 hrs. daily)
196	In-Service Training	In-service training for approved special education personnel above
x 201	Social Security	Fringe benefit for approved personnel above
204	State Retirement	Fringe benefit for approved personnel above
206	Life Insurance	Fringe benefit for approved personnel above
207	Medical Insurance	Fringe benefit for approved personnel above
208	Dental Insurance	Fringe benefit for approved personnel above
x 210	Unemployment Compensation	Fringe benefit for approved personnel above
x 212	Employer Medicare	Fringe benefit for approved personnel above
299	Other Fringe Benefits <b>(Specify)</b>	
307	Communication	SE communication costs
311	Contract with Other School Systems <b>(Specify)</b>	
312	Contracts with Private Agencies <b>(Specify)</b>	
313	Contracts with Parents	
314	Contracts with Public Carriers	
315	Contracts with Vehicle Owners	
329	Laundry Service	
330	Operating Lease Payments	
338	Maintenance & Repair Service – Vehicles	Maintenance and repair of special education purchased vehicles
340	Medical and Dental Services	
348	Postal Charges	To pay postal charges re: communication
351	Rentals	
355	Travel	
399	Other Contracted Services <b>(Specify)</b>	
412	Diesel Fuel	
418	Equipment and Machinery Parts	For special education purchased vehicles
424	Garage Supplies	For special education purchased vehicles
425	Gasoline	For special education purchased vehicles
433	Lubricants	For special education purchased vehicles
450	Tires and Tubes	<b>For special education purchased vehicles</b>
453	Vehicle Parts	<b>For special education purchased vehicles</b>
499	Other Supplies & Materials <b>(Specify)</b>	
511	Vehicle & Equipment Insurance	To pay insurance for vehicles and equipment used to transport SE students
524	In-Service/Staff Development <b>(Specify)</b>	
599	Other Charges <b>(Specify)</b>	
701	Administration Equipment	
729	Transportation Equipment	

**C. FINANCIAL INFORMATION**  
**5. Estimated Expenditure Justification Page**

LEA: Manchester City Schools

**PRESCHOOL GRANT**

**Special Education Instruction Program**

	<b>Acct. No. 71200</b>	<b>Description</b>	<b>Justification</b>	
	116	Teachers	To pay for teachers working with SE students	
	128	Homebound Teachers	To pay for homebound teachers working w/ SE students	
	162	Clerical Personnel	To pay for SE clerical personnel	
	163	Educational Assistants	To pay for SE educational assistants	
	171	Speech Pathologist	To pay for SE speech pathologist	
	189	Other Salaries & Wages ( <b>Specify</b> )		
	195	Certified Substitute Teachers	Certified Substitutes for SE teachers	
	198	Non-Certified Substitute Teachers	Non-Certified Substitutes for SE teachers	
	201	Social Security	Fringe benefit for above salaries	
	204	State Retirement	Fringe benefit for above salaries	
	206	Life Insurance	Fringe benefit for above salaries	
	207	Medical Insurance	Fringe benefit for above salaries	
	208	Dental Insurance	Fringe benefit for above salaries	
	210	Unemployment compensation	Fringe benefit for above salaries	
	212	Employer Medicare	Fringe benefit for above salaries	
	299	Other Fringe Benefits ( <b>Specify</b> )		
	310	Contracts with other Public Agencies	Contract with:	For:
	311	Contracts with other School Systems	Contract with:	For:
	312	Contracts with Private Agencies	Contract with:	For:
	322	Evaluation & Testing	To evaluate and test S. E. students	
	330	Operating Lease Payments ( <b>Specify</b> )		
	336	Maintenance & Repair Services-Equipment	To maintain and repair SE equipment	
	356	Tuition	To pay tuition for SE students unable to afford it	
	369	Contracts for Substitute Teachers - Certified	To pay actual contracts for certified SE substitute teachers	
	370	Contracts for Substitute Teachers – Non-Certified	To pay actual contracts for non-certified SE substitute teachers	
	399	Other Contracted Services ( <b>Specify</b> )		
x	429	Instructional Supplies & Materials ( <b>Specify</b> )	To pay for early childhood developmental instructional supplies for the sped pre-ks (ex. – books, center materials, blocks, manipulatives, puzzles, etc..)	
	449	Textbooks ( <b>Specify</b> )		
	499	Other Supplies & Materials ( <b>Specify</b> )		
	535	Fee Waivers	To pay fees for SE students that cannot afford them	
	599	Other Charges ( <b>Specify</b> )		
	725	Special Education Equipment ( <b>Specify</b> )		

**C. FINANCIAL INFORMATION**  
**5. Estimated Expenditure Justification Page**

LEA: Manchester City Schools

**PRESCHOOL GRANT**

**Support Services/Special Education Program**

	<b>Acct. No. 72220</b>	<b>Description</b>	<b>Justification</b>
	105	Supervisor/Director	Pay salary for SE Supervisor/Director
	124	Psychological Personnel	To pay salary of SE psychologist
	135	Assessment Personnel	To pay salary of SE assessment personnel
	161	Secretary(s)	To pay salary of SE secretary
	162	Clerical Personnel	To pay salary of SE clerks
	171	Speech Pathologist (Supervisory)	To pay for SE speech pathologist for supervisory services
	189	Other Salaries and Wages ( <b>Specify</b> )	
	196	In-Service Training	Pay for training of SE support staff
	201	Social Security	Fringe benefit for above personnel
	204	State Retirement	Fringe benefit for above personnel
	206	Life Insurance	Fringe benefit for above personnel
	207	Medical Insurance	Fringe benefit for above personnel
	208	Dental Insurance	Fringe benefit for above personnel
	210	Unemployment Compensation	Fringe benefit for above personnel
	212	Employer Medicare	Fringe benefit for above personnel
	299	Other Fringe Benefits ( <b>Specify</b> )	
	307	Communication	SE communication costs
	308	Consultants	To pay consultants   For:
	330	Operating Lease Payments ( <b>Specify</b> )	
	336	Maintenance & Repair Services-Equipment	To maintain and repair SE equipment
	348	Postal Charges	To pay for postal charges for SE programs
	355	Travel	Travel for SE support Staff   For:
	399	Other Contracted Services ( <b>Specify</b> )	
x	499	Other Supplies & Materials ( <b>Specify</b> )	To pay for supplies needed for annual Pre-K screening
x	524	In-Services/Staff Development ( <b>Specify</b> )	To pay for sped Pre-K teachers to attend Early Intervention Conferences, workshops, etc...
	599	Other Charges ( <b>Specify</b> )	
	790	Other Equipment ( <b>Specify</b> )	

**C. FINANCIAL INFORMATION (continued)**  
**6. General Purpose Funds Only**  
**Non-Supplanting/Maintenance of Effort**

**a. Expenditures for 2007-2008**

1. Actual amount expended for students with disabilities served (State's Sp Ed Expenditure Report 2007-2008)	\$1,323,879
2. Total unduplicated count of disabled students served by the school system (End of Year Report 2007-2008)	343
3. Per pupil expenditures 2007-2008 Divide a (1) by a (2)	<u>\$3,859.71</u>

**b. Expenditures for 2008-2009**

1. Actual amount expended for students with disabilities served (State Sp Ed Expenditure Report, 2008 - 2009)	\$ 1,359,900
2. Total unduplicated count of disabled students served by the school system (End of Year Report 2008-2009)	352
3. Per pupil expenditures 2008-2009 Divide b (1) by b (2)	<u>\$3,863.35</u>

**c. Expenditures for 2009-2010 \***

1. Actual or <u>projected</u> ( <b>Circle one</b> ) amount expended for students with disabilities served (State Sp Ed Expenditure Report, 2009 - 2010)	<u>\$ 1,321,280</u>	<i>DOE USE ONLY</i>
		\$ 1,301,283.00
2. Total unduplicated count of disabled students served by the school system (End of Year Report, 2009-2010)	360	375
3. Per pupil actual or <u>projected</u> expenditures 2009-2010 Divide c (1) by c (2)	\$ 3,672.22	\$ 3,470.09
4. System's total net enrollment (All Students)	<u>1440</u>	
Percentage of S.E. Students (Divide c.2 by c.4)	<u>25%</u>	

**d. Projected Expenditures for 2010-2011**

(Page 14, Total Expenditures General Purpose Funds) \$ 1,380,913

**\* NOTE: If c.1. and c.3 are less than b.1 and b.3.** , a maintenance of effort problem has occurred. Please submit documentation that justifies this reduction in expenditures. Acceptable reasons to reduce MOE are provided at 34 CFR Part. 300. 204 *Exception to maintenance of effort*. Funding will be held until this is corrected or justified. **If d. is less than c.1.**, a potential maintenance of effort problem may occur. Work closely with your finance office/management consultant during this school year.

