

**75243**  
**ACCOUNTANT 3**

**EXAMINATION METHOD:** Pass/fail written test; education and experience rating, 100%. To be eligible for Career Service employment consideration, an applicant must attain a passing score (70 or higher) on the written test. An applicant's score for placement on the eligible list is based only on the education and experience rating.

**WRITTEN TEST SUMMARY:** The written test for Accountant 3 has been designed to assess the general knowledge, skills, and abilities required to successfully perform duties associated with this job. The test consists of 70 multiple choice questions organized into two test sections described below.

**Accounting Fundamentals** - These questions assess knowledge of fundamental accounting concepts and the ability to apply these concepts in order to solve practical problems. (57 questions)

**Auditing** - These questions assess knowledge of fundamental auditing concepts and the ability to apply these concepts in order to solve practical problems. (14 questions)

**RATING SUMMARY:** In the rating process, points are assigned to the applicant's education and work experience following a structured format and using rating guidelines that have been developed to appropriately weight the education and experience that is valuable and relevant to the job. Rating scores usually range from a minimum passing score of 70 to a maximum score of 90, 100, or higher, depending on the scoring range established for a particular job classification.

The minimum passing score of 70 is generally based on the minimum qualifications required for the job. For example, if a job requires a bachelor's degree and no work experience, an applicant with a bachelor's degree and no other relevant education and/or work experience can expect to receive a minimum score of 70. Additional relevant education and/or work experience beyond the minimum qualifications may increase the score beyond the minimum of 70.