

Meeting Minutes
Tennessee State Textbook and Instructional Materials Quality Commission
September 28, 2015

The State Textbook and Instructional Materials Quality Commission met for its regular meeting in Room 16, Legislative Plaza, Nashville, Tennessee, at 8:40 a.m. (immediately following the workshop) on September 28, 2015. The Chairman and the Secretary of the Commission were both present.

I. Welcome and Introductions

a. Call to Order

Chairman Hammond called the meeting to order, welcomed members of the audience, and made opening remarks.

b. Roll Call

Present	Absent
Mr. Cynthia Bryant	
Ms. Susan Bunch	
Dr. Bill Campbell	
Ms. Kelsey Cruze	
Mr. Kyle Mallory	
Ms. Lauren Nash	
Dr. Jason Robinson	
Mr. Jason Vance	
Dr. Vicki Kirk, Commissioner of Education's designee	
Dr. Craig Hammond, Chairman	
Total Present: 8	Total Absent: 2

II. Consent Items (Voice Vote)

A. Adoption of Agenda

ACTION: Chairman Hammond moved adoption of the consent agenda. The motion passed unanimously by voice vote.

B. Approval of September 18, 2015 Meeting Minutes

ACTION: Chairman Hammond moved approval of the meeting minutes. The motion passed unanimously by voice vote with minutes approved as corrected.

III. Action Items (Roll Call Vote)

A. Approve Official List of Textbooks for Schedule A (CTE – Advanced Manufacturing, Human Services, and Education and Training) – First and Final Read

Dr. Tammy Shelton, Tennessee Department of Education, presented this item for first and final reading.

ACTION: Mr. Kyle Mallory moved approval of Official List of Textbooks for Schedule A. A roll call vote was taken as follows. The motion passed unanimously.

Member	Yes	No	Present
Ms. Cynthia Bryant	X		
Ms. Susan Bunch	X		
Dr. Bill Campbell	X		
Ms. Kelsey Cruze	X		
Mr. Kyle Mallory	X		
Mr. Jason Vance	X		
Dr. Vicki Kirk, Commissioner of Education's designee	X		
Dr. Craig Hammond, Chairman	X		

B. Approve Schedule B (CTE Agriculture, Food and Natural Resources; STEM, Health Science; Transportation, Distribution, and Logistics; Architecture and Construction) – First and Final Read

Dr. Tammy Shelton, Tennessee Department of Education, presented this item for first and final reading.

ACTION: Mr. Kyle Mallory moved approval of Schedule B. A roll call vote was taken as follows. The motion passed.

Member	Yes	No	Present Not Voting
Ms. Cynthia Bryant	X		
Ms. Susan Bunch	X		
Dr. Bill Campbell	X		
Ms. Kelsey Cruze	X		
Mr. Kyle Mallory	X		
Mr. Jason Vance	X		
Dr. Vicki Kirk, Commissioner of Education's designee	X		
Dr. Craig Hammond, Chairman	X		

C. Approve the Revised Textbook Commission Substitution Rule – First Read

Dr. Tammy Shelton, Tennessee Department of Education, presented this item for final reading.

ACTION: Mr. Kyle Mallory moved approval of the Revised Textbook Commission Substitution Rule. A roll call vote was taken as follows. The motion passed unanimously.

Member	Yes	No	Present Not Voting
Ms. Cynthia Bryant	X		
Ms. Susan Bunch	X		
Dr. Bill Campbell	X		
Ms. Kelsey Cruze	X		
Mr. Kyle Mallory	X		
Mr. Jason Vance	X		
Dr. Vicki Kirk, Commissioner of Education’s designee	X		
Dr. Craig Hammond, Chairman	X		

D. Election of Interim Chairperson

Ms. Joanna Collins, Staff Attorney, Tennessee Department of Education

ACTION: Ms. Susan Bunch moved to elect Dr. Bill Campbell as Interim Chair of the Commission. A roll call vote was taken as follows. The motion passed unanimously.

Member	Yes	No	Present Not Voting
Ms. Cynthia Bryant	X		
Ms. Susan Bunch	X		
Dr. Bill Campbell	X		
Ms. Kelsey Cruze	X		
Mr. Kyle Mallory	X		
Mr. Jason Vance	X		
Dr. Vicki Kirk, Commissioner of Education's designee	X		
Dr. Craig Hammond, Chairman	X		

IV. Other Business from the Commission

Chairman Hammond thanked the Commission members for the confidence instilled in him over the last several months.

Ms. Alison Gower, Tennessee Department of Education, announced the first Textbook Commission Meeting of 2016 will take place Friday, March 11th.

Adjournment

Chairman Hammond adjourned the meeting at **9:10 a.m.**

Approved by: _____ Date: _____