

**IDEA ADMINISTRATIVE COMPLAINT**  
**# 18-58**

**Name of the school system:**

STEM Preparatory Academy (STEM P A) under the jurisdiction of  
Metropolitan Nashville Public Schools (MNPS)

**Description of the violations:**

Failure of the LEA Representative member of the IEP team to be present for the full  
duration of select meetings

**Description of the laws or regulations determined to be violated:**

34 CFR §300.321 "IEP Team"

**Corrective measures ordered by the department:**

1. Within thirty (30) days of receipt of this report *provide the department with a date(s)* for conducting training for all appropriate staff on the aforementioned regulations.
2. Within ten (10) days of completion of training provide the agenda, content, and sign-in sheets of participants as documentation of appropriate training content and appropriate staff participation.

**Final determination of the department:**

The Department will monitor and document MNPS/STEM P A compliance with  
corrective measures ordered.