

IDEA ADMINISTRATIVE COMPLAINT
18-54

Name of the school system:

Shelby County School System (SCSS)

Description of the violations:

Failure to provide copies of student records to parent within regulated timelines.

Description of the laws or regulations determined to be violated:

34 CFR §300.613 (a) "Access Rights"

Corrective measures ordered by the department:

1. Within thirty (30) days of receipt of this report *provide the department with a date(s)* for conducting training for all appropriate staff on the aforementioned regulations.
2. Within ten (10) days of completion of training provide the agenda, content, and sign-in sheets of participants as documentation of appropriate training content and appropriate staff participation.

Final determination of the department:

The Department will monitor and document SCSS compliance with corrective measures ordered.