

**IDEA WRITTEN ADMINISTRATIVE COMPLAINT
NUMBER 11-036**

Name of the school system:

Memphis City Schools

Description of the violation:

Memphis City Schools failed to ensure the protection of the confidentiality of personally identifiable records.

Description of the law or regulation determined to have been violated:

34 C.F.R. § 300.610 Confidentiality
34 C.F.R. § 300.623 Safeguards (a)

Corrective measures ordered by the Office of General Counsel:

Provide professional development as mandated by the IDEA, to the appropriate staff of Memphis City Schools on the following regulations:

34 C.F.R. § 300.610 Confidentiality
34 C.F.R. § 300.623 Safeguards (a)

Final determination of the Office of General Counsel:

The Office of General Counsel will continue to monitor Memphis City Schools is in compliance with the Corrective Action Plan.