



STATE OF TENNESSEE
COMPTROLLER OF THE TREASURY
DEPARTMENT OF AUDIT
DIVISION OF COUNTY AUDIT
SUITE 1500
JAMES K. POLK STATE OFFICE BUILDING
NASHVILLE, TENNESSEE 37243-0269
PHONE (615) 401-7841

December 23, 2004

Loudon County Mayor and
Board of County Commissioners
Loudon County, Tennessee

To the County Mayor and County Commissioners:

In conjunction with the annual audit of Loudon County, we have performed a limited review of the information systems in the Offices of Trustee, County Clerk, Circuit and General Sessions Courts Clerk, Register, Sheriff, and Director of Accounts and Budgets as of December 10, 2004. This letter transmits the results of our review.

Our audit of Loudon County is required to be conducted in accordance with standards contained in Government Auditing Standards, issued by the Comptroller General of the United States. These standards specify that we perform general and application control reviews of computer-based accounting and information systems to determine whether an entity's existing procedures and controls provide adequate assurance of data accuracy and financial and operating statement reliability.

Because of inherent limitations in any internal control structure, errors, irregularities, or control weaknesses may exist and may not be detected. However, our information system reviews performed in Loudon County did not reveal any matters that we considered to be a reportable condition.

Please contact Penny Austin, our Information Systems Audit Manager, or me if you have any questions regarding our review of the information systems in the aforementioned offices of Loudon County, Tennessee.

Sincerely,

Richard V. Norment
Assistant to the Comptroller

RVN: pa

Loudon County Mayor and
Board of County Commissioners
December 23, 2004
Page 2

cc: The Honorable Estelle Herron, Trustee
The Honorable Riley Wampler, County Clerk
The Honorable Lisa Niles, Circuit and General Sessions Courts Clerk
The Honorable Tracie Littleton, Register
The Honorable Tim Guider, Sheriff
Ms. Nancy Richesin, Director of Accounts and Budgets
Mr. Clifford Tucker, East Tennessee Audit Manager