

**TENNESSEE
PRIVATE PROBATION SERVICES COUNCIL
MINUTES**

DATE: December 4, 2009

PLACE: 2nd Floor Conference Room- Andrew Johnson Tower
710 James Robertson Parkway
Nashville, Tennessee

PRESENT: Board Members:
Judge Chris Craft, Chairman
Judge J. Klyne Lauderbach
Dena McCollough
Judge Hugh Harvey
Judge John Hudson

PRESENT: Staff Members:
Donna Hancock, Interim Director
Adrian Chick, Staff Attorney
Judy Elmore, Administrative Assistant

GUESTS:

CALL TO ORDER:

Chairman Craft called the meeting to order and the following business was transacted:

Director Donna Hancock called the roll.

The first order of business was to hold a Rule Making Hearing

Assistant General Council Adrian Chick conducted a Rule Making Hearing. The following rules were submitted for change:

Rule 1177-1-.06(1)(a) shall read; The chief executive officer shall have a bachelor's degree from an accredited university.

Rule 117-1-.06 (1)(b) Shall read; Each employee who is responsible for providing probation supervision shall have at least four (4) years of experience in criminal justice or social services agency providing counseling services or shall have bachelor's and/or an associate's degree from an accredited college or university.

There was no public comment to the Rule changes.

The Rule changes were adopted by the Council. Assistant General Council Adrian Chick will file the Rule-changes with the Attorney General's office.

Rule Making Hearing was concluded.

COUNCIL MEETING RESUMED

MINUTES:

MOTION was made by J. Klyne Lauderback and seconded by John Hudson to *approve the minutes of September 4, 2009 as amended.*

MOTION CARRIED.

LEGAL REPORT---ADRIAN CHICK, STAFF ATTORNEY

Assistant General Council Chick stated there were two (2) open complaints for the Private Probation Service Council. He stated they were not ready to be presented and that he would present them at the March 2010 meeting.

ADMINISTRATIVE ISSUES-----DONNA HANCOCK

Ms. Hancock gave a brief report on the budget. She stated that the Board's fiscal year 08-09 final year end budgets have not yet been release, but that she will bring it to the Council as soon as it is received.

NEW BUSINESS

There was no new business to discuss.

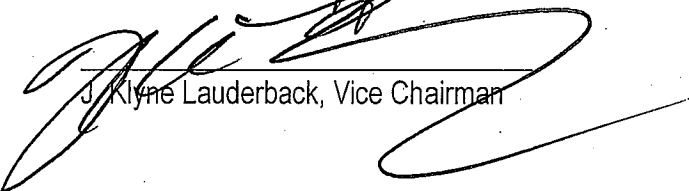
OLD BUSINESS

Judge Craft stated he had spoken to the Governor's Office about the vacant County Commissioner position on the Council and was informed that the Governor was appointing someone to that position very shortly.

MOTION was made by John Hudson and seconded by Judge J. Klyne-Lauderbach to adjourn.



Judge Chris Craft, Chairman



J. Klyne Lauderback, Vice Chairman