

On April 10<sup>th</sup>, 2013 the Tennessee Oversize and Overweight Permitting System(TOOPS) was updated to reflect the following changes:

1. TOOPS will now automatically issue the following permit types without requiring agent review.
  - a. Overdimensional: up to 16' in width and up to 14'6" in height
  - b. Mobile Homes : up to 16' in width and up to 14'6" in height
  - c. Roof Trusses : up to 16' in width and up to 14'6" in height
  - d. Ocean Going Container: up to 90,000 lbs overall gross, maximum of 20,000 lbs on an axle, passes load screening
  - e. Other: up to 16' in width and up to 14'6" in height, up to 150,000 lbs overall gross, maximum of 20,000 lbs on an axle
2. External customers (permit service companies and carriers with escrow accounts) can now run their own Escrow Detail Report on demand, as necessary. To run this report, do the following:
  - a. Log into TOOPS
  - b. Select the Management Tab
  - c. Select View Escrow Details Report
  - d. Run the report for the desired dates

*As of June 1<sup>st</sup>, 2013 TDOT will no longer provide these reports via fax.*

3. TOOPS has been modified to reflect changes to TDOT's amendment procedure. The new amendment procedure is as follows:
  - a. A permit may be amended one time, and multiple fields may be amended at once.
  - b. During the first 8 hours\* after issuance the following fields are amendable
    - i. Width, Height, Length, Weight, # of Axles, Axle Spacings, Axle Weights, Vehicle Information, Start Date
    - ii. Either the Origin and the Route, or the Destination and the Route
    - iii. All three fields cannot be amended at one time.

- c. After the initial 8 hours post issuance, the following changes can be made to a permit.
  - i. Changes to vehicle information due to unforeseen circumstances such as weather or equipment availability, providing equipment change keeps the same spacing, axles, and weights.
  - ii. Request a date extension of 3 days
- d. Changes to the following would NOT require staff review: Start Date, Vehicle/Equipment Information, Date Extensions
  - i. Amendment requests of this type will be auto approved
- e. Changes to the following WOULD require staff review: Width, Height, Length, Weight, # of Axles, Axle Spacings, Axle Weights, Origin, Destination, Route
  - i. Amendment requests of this type would follow the standard permit workflow

\* The 8 hour window for amendments is 8 hours of real time, not 8 business hours. An amendment does not have to be reviewed by TDOT staff within the 8 hours but it must be submitted to the Permit Office within 8 hours to qualify for these changes.