



STATE OF TENNESSEE
TENNESSEE COMMISSION ON CHILDREN AND YOUTH

Andrew Jackson Building, 9th Floor
502 Deaderick Street Nashville,
Tennessee 37243-0800 (615) 741-
2633 (FAX) 741-5956
1-800-264-0904

AUDIT COMMITTEE

Andrew Jackson 9th Floor Conference Room
Thursday, May 14, 2015
12:30 p.m.

MINUTES

Present

Christy Sigler, Chair
Gary Houston
Jill Grayson Stott

Absent

Phil Acord
Kelly Drummond
Ethan Flynn
Bill Haynes
Amy Lawrence
Rob Mortensen

Staff

Linda O'Neal
Richard Kennedy
Natasha Smith
Nancy Townsend

I. Welcome and Introductions – Christy Sigler, Chair

Sigler called the meeting to order at 12:42 p.m.

II. Approve December Audit Committee Minutes

IT WAS MOVED (STOTT) AND SECONDED (HOUSTON) TO APPROVE THE DECEMBER 2014 COMMISSION MEETING MINUTES. UNANIMOUSLY CARRIED.

II. Fraud and Abuse Update – Linda O'Neal

- O'Neal sent a fraud and abuse notification letter in February and the Tennessee Commission on Children and Youth has not had a problem with fraud thus far.
- Townsend shared information she received from a State Information Technology (IT) Security Consultant regarding security breaches. The IT Consultant informed Townsend there are 234 million connection attempts to State networks blocked each month. This is a 250 percent increase in less than a year.
- Nine million emails are processed in and out of the State each month and 2.5 of those are rated as malicious or spam.
- There are 4.29 billion connections completed each month even though 11.55

million are blocked (33 percent for security reasons while 67 percent for inappropriate content).

- As a result of these attacks, 120 government employee computers are infected each month.

IV. Title VI Monitoring – Richard Kennedy

- Kennedy reported the Tennessee Human Rights Commission (THRC) sent an email late November/early December notifying agencies they would start including onsite visits as part of their auditing process.
- Tennessee Commission on Children and Youth (TCCY) was one of the agencies chosen for a site visit. THRC sent a representative to TCCY central office in January to talk to staff and review the office and files. After the visit, THRC sent a preliminary report with one finding of a Title VI violation regarding inadequate notices being posted in the office.
- TCCY had a notice posted in the copy room above the copier, but THRC felt the general public would never see the notice in the copy room; therefore, it was suggested the notice be framed and placed on the table in the front where awards are located.
- TCCY complied and sent a picture to THRC of the change. On April 17, 2015, THRC sent a letter describing the process, the finding and TCCY immediate compliance.

V. Financial Integrity Act – Nancy Townsend

- Townsend reported the Financial Integrity Act requires each agency file an annual report by December 31st with the Comptroller’s Office, Fiscal Review, and Finance and Administration (F & A).
- The report consists of three components: Strategic, Operations and Reporting Objectives; Compliance; and Fraud.
- There are ongoing discussions on improving the process.
- Any questions or concerns regarding the process can be discussed at the Fall Commission Meeting.

VI. Other Business

There being no further business the meeting adjourned at 12:53 p.m.

Minutes Prepared by:

Minutes Approved by:

Natasha M. Smith

Christy Sigler, Committee Chair