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MARK GWYN
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Memorandum

To: Tennessee Sex Offender Registering Agencies

Date: July 16, 2008

From: Jason Locke, Assistant Special Agent in Charge
Criminal Intelligence Unit / Sex Offender Registry

RE: **Sex Offender Incarceration Issues as they relate to the SOR Section B "Primary Place of Residence"**

We have had several calls on the issue of what to list in Section B of the SOR if an offender is incarcerated. If an offender is incarcerated:

Under the Section B field on the SOR the "Primary Place of Residence ...Street Address" should list the address of the jail/prison where the offender is housed.

The "Primary Place of Residence ...Agency to be Notified" should list the agency that the offender reported to just before he went to jail / prison. This is due to the fact that the agency the offender reported to prior to going to jail / prison most likely will be the same agency the offender will report to when they are released. DNA collection and fee collection should not be an issue because of incarceration; however, upon release from jail / prison, the subsequent reporting agency should verify with the TBI that the offender has DNA on file.

For Probation and Parole Officers, concerning the Section G field, "Parole/Probation Officer Information", when an offender is incarcerated...

Use the release from supervision option and put the date they left supervision (revocation date) which will delete Section G for Parole/Probation Officer Information. It will show release due to expiration of sentence by default. The only way to show that the probation/parole was revoked is to go in at the end and put it in comments. Please add as much information as possible in the "comments" section to explain this.

JTL: jl

