



August 16, 2016

FIRST NOTICE

John Smith
44 Vantage Way
Nashville, TN 37243

Vehicle Identification Number (VIN): <VIN>
Personal Identification Number (PIN): <PIN>

Dear Mr. Smith:

Tennessee's Financial Responsibility Law requires motor vehicle owners to maintain proof of liability insurance coverage or a verifiable exemption. The Department of Revenue has developed an online verification system to verify financial responsibility for Tennessee drivers. **Failure to provide proof of insurance within 30 days of the date of this notice will result in a \$25 coverage failure fee possible suspension of your vehicle registration.**

Your insurance status:

Our records indicate that the VIN listed above has an active Tennessee registration; however, we are unable to verify that insurance coverage is currently in place.

What to do immediately if you have insurance and want to avoid paying fees:

- **If you have insurance** • Select *Verify Insurance* and complete the online form (ensure that the VIN on your policy is correct. Contact your insurance provider if an error is found.) You will need **POLICY NUMBER, INSURERS NAIC CODE, and INSURANCE AGENTS CONTACT INFORMATION.**
- **If your vehicle is covered under a commercial policy, self-insured, not used or ownership has changed:**
 - Select *Provide Affidavit* and complete the online form.
- **If you do NOT have insurance:**
 - If the vehicle referenced above is not covered by liability insurance and cannot be verified as exempt, you are violating state law. You should immediately obtain liability auto insurance and verify active coverage by completing the online form at **www.DriveInsuredTN.com**.

For further information please visit www.DriveInsuredTN.com, send us an email at Insurance.Verification@tn.gov or speak to a customer service representative at 615-741-3101, option 2.