

**TGMI Steering Committee
Meeting Minutes
March 10, 2009**

Committee Members:

Present: Lauren Hill, Greg Duncan, Trish Pulley, Melisa Hucks, Marilou Cook, Carolyn Head, Linda Cone, Robyn Probus, John Zirkle

Excused Absent: Angie Duncan, Greg Wilson, Trish Pulley, Vojin Janjic

Ms. Hill called meeting to order at 2:39 PM.

Treasurer Report:

Ms. Hill reported that the TGMI account balance is approximately \$756.49.

Ms. Hill reported Committee will write off unpaid balances from 2008 Christmas Breakfast.

Ms. Hill also provided bank account paperwork to Ms. Cook. Ms. Cook and Mr. Zirkle will be added as signature authority the Steering Committee Bank Account.

Old Business:

Committee Names and Chairs:

Committee Changes:

Hospitality and Orientation Committee will be combined – “The Events Committee”
By Laws and Orientation Committee will be combined – “Charter Committee”

New Committee:

Education Leadership Committee

The following committees will have no change:

Community Service Committee
Communications Committee

Ms. Hill will contact Mr. Mike Travis and Mr. E. Ross White and request chairmanship of the Charter Committee and Education Leadership Development Committee respectfully.

Mr. Zirkle will be the Communications Committee Chair. Ms. Probus and Mr. Zirkle will co-chair the Community Service Committee.

New Business:

Community Service Committee Report:

April 11th - Eggstravaganza - Things are Hopping – Nashville Zoo

Ms. Probus will be contacting TGMI Alumni for volunteers. The Steering Committee will notify Nashville Zoo of participation by March 27th deadline. The number of volunteers participating will be submitted to Nashville Zoo by April 3rd.

Habitat For Humanity

Mr. Zirkle has reserved the October 3rd for Habitat Humanity Project. Mr. Zirkle stated that this is the 3rd week in the building process. The project will consist of siding and painting of the new home.

Harpeth River Cleanup

Cleanup of the Harpeth River will take place during October. Official Date has yet to be determined.

Monroe Harding

Seeds of Hope Tour – June 6th. The event demands no physical labor. Additional details will be forthcoming.

Ms. Hill requested that Mr. Zirkle and Ms. Probus coordinate together on the communication to Alumni regarding Community Service Projects.

Fall Conference:

Department of Human Resources will assist with the Fall Conference. TGEI will chair event. TGMI will shadow TGEI during planning of event. Ms. Hill stated that the Educational Leadership Development Committee will head this event. The Events Committee will support the event.

Ms. Cook will work with Mr. Ross regarding live streaming video of the Fall Conference.

The committee proposed to conduct four conferences during this year. Mr. Duncan suggested that one event be planned in the early months of 2010. The events will be held periodically, similar to brown bag lunches in the past.

The conferences would include:

- 1 Leadership Conference
- 2 State Agency Led Conferences
- 1 Topic of the Day Conference

Communications Committee:

Ms. Hill requested that a newsletter outline be submitted by next meeting. A newsletter will be published in late Spring.

Website requirements were brought to discussion by Ms. Hill. All changes to the website will be worked through OIR. Ms. Cook will talk with Sandra Farrington regarding what would be involved in the changes and the cost.

Human Resource Report:

Ms. Hill reported that information regarding the TGMI – 2009. At this time there will be one class with 40 participants. The two week class will be conducted during the months of August and September. Additional information will be sent to Commissioners and Human Resources Directors.

Next meeting will be on Tuesday, April 14th, at 2:30 PM.

Close:

Ms. Head made a motion for the meeting to be adjourned. Ms. Cook seconded and the motioned carried.

With no further business, the meeting was adjourned.

Respectfully submitted,

Melisa R. Hucks, Secretary