

## **Position Description:**

The Tennessee Department of Health (TDH) is currently recruiting to fill an Executive Service Epidemiologist 2 position to assist in the coordination of communicable disease informatics related projects as part of the Surveillance Systems and Informatics (SSI) Program. This program is located within the Communicable and Environmental Diseases and Emergency Preparedness (CEDEP) Division. This position will report directly to the SSI Program Director.

As a member of the CEDEP SSI Program, this individual will gain further experience in the use and development of interoperability standards, like HL7, and will have the opportunity to work on a wide range of informatics projects including system integration, electronic data interchange, electronic disease reporting, quality assurance analytics, and Meaningful Use activities.

This position may require some in-state and possibly out of state travel. There is also potential for presentation and public speaking opportunities and this position may have the opportunity to supervise. This position will assist with emergency response and outbreak investigations when necessary.

Responsibilities for the position include:

- Surveillance system support and maintenance, application testing and documentation, user support and training, and implementation of new functionality and generation of associated documentation
- Publishing reportable lab observation documentation annually in accordance with the annual state reportable conditions update
- Electronic reporting onboarding, report validation, and communications with associated trading partners and their vendors
- Writing narratives and supplying associated metrics regarding SSI informatics activities for various grants
- Providing support to program areas, field staff, other TDH divisions, and partners as needed or assigned
- Other informatics related duties as assigned

Competitive candidates should have the following:

- At least 2 years of relevant communicable disease surveillance experience at a local or state public health department
- At least 2 years of relevant communicable disease epidemiology experience at a local or state public health department
- At least 1 year relevant experience working directly on electronic laboratory reporting,
- Excellent computer and analytic skills
- Experience writing narratives for at least 3 federal grants
- Experience with public speaking,
- Experience with relational databases
- Experience implementing HL7 interfaces with trading partners

**Minimum Qualifications:**

Minimum education and experience for this Executive Service Epidemiologist 2 position can be found at:

<http://agency.governmentjobs.com/tennessee/default.cfm?action=viewclassspec&classSpecID=907857&viewOnly=yes>

**Salary:**

Salary will be based on education and experience with a minimum starting rate of \$5,428 per month.

**To Apply:**

Applicants please submit the following to Charles Owen at [Charles.Owen@tn.gov](mailto:Charles.Owen@tn.gov):

- A letter of interest that must include the title of the position
- A resume and 3 references with current contact information; one professional reference and one personal reference should be included
- Proof of education

Proof of education: Provide copies of an official degree (transcripts are not acceptable) from an accredited college or university in order to demonstrate possession of the required education for the position;

Those interviewing will be expected to complete a series of skill related exercises during the interview. Face to face interviews are expected.

The Tennessee Department of Health is an equal opportunity, equal access, affirmative action employer. Candidate must be eligible to work in the United States