

Tennessee Department of Children’s Services Training and Curriculum Director 1 – Training

The Tennessee Department of Children’s Services (DCS) is the state’s public welfare agency, overseeing child protective services, permanency and juvenile justice. DCS protects children who are victims of abuse or neglect and strengthens families through services that focus on family support and preservation. DCS staff responds to over 37,000 reports of child abuse and neglect a year and employees over 4,000 statewide.

DCS is seeking to fill a Training and Curriculum Director 1 (Training) position. This position is stationed in Nashville, but has statewide responsibility. Responsibilities of the position are as follows:

- This position is responsible for oversight, direction, and strategic planning for statewide training and curriculum development for foster, kinship, and adoptive parents. This may include collaborating with public child welfare professionals from other national organizations. Ensure that curriculum is aligned with current policies and procedures and best practices.
- Develop and cultivate relationships with key stakeholders, both internal and external, to enhance training content and deliveries. Stay current with trends impacting public child welfare.
- Manage processes such as annual conferences, vendor contracts, annual needs assessments, and calendars, in addition to assisting with the development and maintenance of tracking tools to assist with reporting needs.
- This position will also mentor, coach, and supervise training staff. Responsible for the coordination and delivery of “training for trainers” for newly developed and some ongoing courses. The position will coach training staff based upon feedback ascertained through course reaction surveys.

Qualifications: Bachelor’s Degree required (Master’s preferred) in related fields of Human Resources; must have 5 or more years of increasingly responsible professional work with at least 3 years of training experience.

Desired Leadership Competencies

Organization/Planning	Problem Solving	Decision Quality
Priority Setting	Conflict Management	Managing Diversity
Dealing with Ambiguity	Directing Others	Customer Focus
Command Skills	Action Oriented	Presentation Skills

Send Resume to Ronya.R.Faulkner@tn.gov

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