

About Department of Children's Services (DCS)

The Tennessee Department of Children's Services (DCS) is the state's public child welfare agency, overseeing child protective services, permanency and juvenile justice. DCS protects children who are victims of abuse or neglect and strengthens families through services that focus on family support and preservation. DCS staff responds to over 37,000 reports of child abuse and neglect a year. DCS employees 4000+ staff deployed across Tennessee.

Job Description

This DCS Program Director 3 (Director of Residential Operations) reports to the Deputy Commissioner of Juvenile Justice. The Residential Operations Manager is responsible for the oversight and day-to-day management of three youth development centers.

RESPONSIBILITIES

- The Office of Juvenile Justice provides program management, quality assurance, planning and fiscal responsibilities to three youth development centers.
- The Director of Residential Operations provides direct supervision to three DCS Youth Development Center's Superintendents, Food Service Director and DCS Team Coordinator.
- Assist with the oversight and supervision of departmental treatment facilities in the youth development centers.
- Serves as the juvenile justice representative on various boards and task force groups.
- Schedules and monitors the accreditation standards for each youth development center.
- Evaluate staff performance and develop individual performance plans for direct reports.
- Prepare reports as requested by policy, procedures or special requests as needed.
- Responsible for review and preparation of reports dealing with the welfare of youth in DCS custody.

Requirements

- Graduation from an accredited college or university with a bachelor's degree in Criminal Justice (or related field). Advanced degree in Criminal Justice (or related field) preferred.
- Excellent critical thinking skills.
- Must be able to demonstrate the ability to make informed decisions based on data.
- Excellent verbal and written communication skills
- Personal qualities that include integrity, commitment to DCS mission, respect for diversity and the ability to inspire and motivate.
- Ability to work in a fast paced, multi-tasking environment.
- Must be Microsoft office proficient, i.e. Word, PowerPoint and Excel etc.

PLEASE SEND RESUME TO:
Venus.Singleton@tn.gov