



The Tennessee Open Meetings Act Passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open Meeting Notices can also be accessed at [www.state.tn.us/health/boards/calendar.htm](http://www.state.tn.us/health/boards/calendar.htm) located at 665 Mainstream Drive, Nashville, TN 37243.

**TENNESSEE DEPARTMENT OF HEALTH  
MEMORANDUM**

**Date:** September 13, 2016

**To:** Woody McMillin, Director of Communications and Media Relations

**From:** Yvette Hernandez, Board Administrator

**Name of Board or Committee:** Tennessee Board of Dispensing Opticians

**Date of Meeting:** October 26, 2016

**Time:** 9:00 A.M. CT

**Place:** Health Related Boards  
Poplar Room  
665 Mainstream Drive  
Nashville, TN 37243

Link to Live Video Stream: October 26th  
<https://web.nowuseeit.tn.gov/Mediasite/Play/9af06ccd4bd64a4981a5f9f43728b5971d>

**Major Items on Agenda:**

1. Call to order
2. Approve Minutes from the July 27, 2016 Board meeting.
3. Receive reports and/or requests from the Office of General Counsel
  - A. Consent Orders
  - B. Agreed Orders
  - C. Requests for Order Modifications and/or Orders of Compliance

4. Receive reports and/or requests from the Disciplinary Coordinator, Office of Investigations
5. Receive reports and/or requests from the Director/Administrator
6. Review, approve/deny and ratify new licensure files
  - A. New licensees
  - B. Apprentices
  - C. Approval to sit for practical exam
7. Approve/deny reinstatement applications
8. Correspondence
9. Review and approve Continuing Education courses
10. Fee Reduction
11. Discuss Jurisprudence Exam
12. Discuss legislation and take action if needed
13. Discuss and take action if needed regarding rulemaking, hearings, rule amendments, and policies.
14. New Business
15. Adjourn

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.

PH-1850 (Rev. 3/79)

RDA N/A