



Department of  
**Education**

Tennessee Early  
Intervention System

## **State Interagency Coordinating Council for Tennessee's Early Intervention System**

Jan. 26, 2016  
9 a.m. – 3 p.m. (CST)

### Meeting Minutes

#### **ICC Members in Attendance**

Ned Solomon – TN Council on Developmental Disabilities  
Rachel Saine – Foundations  
Katy Blasingame – Tenn Care  
Karen Pryor – Health Sphere Wellness Center  
Amy Jenkins – Siskin Children's Institute  
Jessica Beaver – Therapy and Learning Center  
Vickie Trice – Tennessee Department of Commerce and Insurance  
Louise Barnes – Tennessee Department of Mental Health and Substance Abuse Services  
Katari Coleman – Tennessee Department of Human Services  
Mary Rolando – Department of Children Services  
Gary Smith – Department of Education  
Kim Wingate – University of Tennessee at Chattanooga  
Catherine Knowles – Metro Nashville Public Schools

#### **ICC Guests in Attendance**

Linda Hartbarger – Tennessee Early Intervention System  
Catherine Goodwin – Tennessee Early Intervention System  
Jill Rigsby – Tennessee Early Intervention System  
Margaret Headrick – Tennessee Early Intervention System  
Jill Rogers – LeBonheur Early Intervention and Development (LEAD)  
Anita Teague – Child Development Center of the Community Development Center  
Elizabeth Hailey – Tennessee Early Intervention System  
Karen Willis – Tennessee Early Intervention System  
Jeanna McCloud – Tennessee Early Intervention System  
Georgia Garrett – Tennessee Early Intervention System  
Cyndi Griffin – Shelby Residential and Vocational Services (SRVS)  
Diane Kuhlman – Tennessee Early Intervention System  
Anne Johns – Tennessee Early Intervention System  
Vickie Olds – Tennessee Early Intervention System  
Katie Gentry – Tennessee Early Intervention System  
Regina Bowman – Tennessee Early Intervention System  
Shannon Pargin – Tennessee Early Intervention System

Rene Bard – Tennessee Early Intervention System  
Joan Kennedy – Tennessee Early Intervention System  
Claudia Weber – Tennessee Early Intervention System  
Barbara Thomas – Tennessee Early Intervention System  
Kendra Wurm – Tennessee Early Intervention System  
Lise Earwood – Tennessee Early Intervention System  
Mitzi Myers – Tennessee Early Intervention System  
Jenny Patterson – Tennessee Early Intervention System  
Mike Hinricher – Tennessee Early Intervention System  
Kerry Kaufman – LeBonheur Early Intervention and Development (LEAD)  
Kim Ketron – Tennessee Early Intervention System  
John Hall – Tennessee Early Intervention System  
Serena Blanton – Tennessee Early Intervention System  
JoAnn Hinkle – Tennessee Early Intervention System  
Susan Rollyson – Tennessee Early Intervention System  
Laura Harrell – Prospect  
Anna Ramsbottom – Emory Valley  
Charmaine Segó – Project Memphis  
Heather Higgins – First Steps  
Alacia Stainbrook – TRIAD  
Megan Wilson – Department of Health  
Michele Valadie – Signal Centers  
Gina Wilson – WAVES

### **Meeting**

SICC Chair Kim Wingate opened the meeting with introductions of SICCC members, guests and lead agency staff.

Approval of Agenda.

Approval of minutes for October with a motion by Karen Pryor and a second by Ned Solomon.

### **State Systemic Improvement Plan (SIPP)**

Part C monitoring coordinator Catherine Goodwin reviewed work on Phase II of the State Systemic Improvement Plan (SSIP) for the development of a plan to improve child-level outcomes for children served through Tennessee's Early Intervention System (TEIS). The components for Phase II are: 1) infrastructure development, 2) support to TEIS and early intervention providers' implementation of evidence-based practices, and 3) development of a plan evaluation. The State Identified Measureable Result (SIMR) identified through Phase I data and infrastructure analyses was reviewed:

The percent of infants/toddlers who demonstrate improved acquisition and use of knowledge and skills and who function within age expectations by the time they exit or turn three years will increase.

Work completed since the October meeting was reviewed: 1) SSIP stakeholder teams met for a second meeting related to the development of the plan for each of the four improvement strategies. 2) State staff participated in SSIP workdays with federal technical assistance providers

related to plan development (i.e., implementation and evaluation plan). Technical assistance providers were: Katy McCullough with the Early Childhood Technical Assistance (ECTA) Center, Nov. 12–13 and Haidee Bernstein with IDEA Data Center (IDC), Jan. 6–7. 3) State staff participated on a technical assistance call with Tennessee’s federal contact and other Office of Special Education Programs (OSEP) staff to review SSIP plan work and obtain feedback. 4) State staff participated on two webinars provided by the National Center for Systemic Improvement (NCSI) in February for the development of a Phase II evaluation plan.

The progression of work from Phase I to Phase II was reviewed—stakeholder input to identify improvement activities; the refinement of input by SSIP stakeholder teams, including vetting activities against root causes of low performance and greatest potential impact; and final activity selection and refinement by state staff.

The Phase II plan utilizes a logic model for plan development, including activity evaluation measures. Catherine reviewed the basics of the logic model before SICC membership and visitors had the opportunity to review and provide written feedback on all four logic models for each of the four improvement strategies. SSIP stakeholder team leads led the plan review for the improvement strategies:

- Eligibility procedures: Shannon Pargin
- IFSP team function: Joan Kennedy
- Family centered services: Jill Rigsby
- Early childhood outcomes (ECO) data: Mike Hinricher

Next steps to complete Phase II work were reviewed:

- February–March, state SSIP leadership workdays
- March 22, conference call with SICC membership to review Phase II report prior to submission
- April 1, submission of SSP Phase II Report

### **Annual Performance Report (APR)**

Catherine and program monitor Shannon Pargin reviewed the FFY 2014-15 federal Annual Performance Report (APR). This report addresses TEIS’ status on required indicators compared to federal and state targets. A summary document containing targets and data was provided for the review. The report will be submitted to the Office of Special Education Programs (OSEP) on Feb. 1, 2016.

### **Upcoming Dates:**

March 22

Conference call with **SICC membership** to review Phase II report prior to submission

9–11 a.m. (CDT)

TEIS conference line

Materials sent prior to call

### **Public Input**

There was no public input.

### **Adjourn**

Meeting was adjourned at 2 p.m.

**Next ICC Meeting**

April 19

State Interagency Coordinating Council (SICC) meeting

9 a.m.–12 p.m. (CDT)

Holiday Inn Opryland Airport, 2200 Elm Hill Pike, Nashville, 37214